

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
FEBRUARY 27, 2023**

Meeting called to order at 9:01. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Prosecutor Mark Taylor, Sheriff Steve Anderson, IT Garn Herrick, Public Works Rob Cromwell, Planning & Zoning Milton Ollerton, Maintenance Travis Thompson, Noxious Weeds & Invasive Species Mitch Whitmill, Compliance Kevin Hathaway, Treasurer Kristine Lund, Assessor Jessica Roach, Probation Tammy Adkins, Extension Office Lorie Dye, Emergency Management Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Commissioner Clark. Prayer offered by Chairman Hancock.

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ELECTED OFFICIALS – DEPARTMENT HEADS

• **STAFF MEETING**

9:04:04 AM Extension Office Lorie Dye said Wednesday is the 4-H school out in Mud Lake out at the airport. Food preservation and canning classes start this week on Wednesday nights through March. 4-H is always hopping. Had some youth go to Know Your Government in Boise and Rebecca and her husband were chaperones. This is always a great time they meet with legislatures is a very good learning experience. Really great learning experience for government. 4-H they will have weigh-ins. They have a newsletter if they would like to be added on that let her know.

9:05:30 AM IT Garn Herrick in the phishing report only one person clicked and it was not in the Sheriff's Office. Sheriff Anderson said he got an alert that he ignored and it was fraudulent activity on his card and they shut everything down because he deleted it. Garn said better safe than sorry. Fair warning will have another training in March so they can look for that in their email. Will be another video to watch. Will have the first quarter of 2023 training. All employees should have the phishing button in their email on the far-right side. Sends this to them and KnowBe4 to know if this is legit. If it is okay they will send it back to them. They are at 4.8 percent for the click rate and the industry standard is twenty-eight percent. So, they are well below industry standards.

9:07:29 AM Noxious Weeds & Invasive Species Mitch Whitmill said they are all click paranoid around here thanks to Garn. Does not know how many things he has just deleted. They are working on upgrades and repairs on the equipment. Keeping the parking lots clear. Keeping their licensing up so they can maintain these licenses. Looking at combining the CWMA with the Upper Snake and Henry Fork. Will run from the Montana line down to Bingham County. Will be working with a larger number of counties. Working with the legislature to sure up the noxious weed laws. Chairman Hancock asked if their fueling station is completed. Mitch said they are waiting on Leonard. They are waiting on some other projects to be finished then will be out to get this in place. Been a slow struggle but they are the only ones that do this in the area so their hands have been tied. Do not have any other options. Commissioner Young asked on the pricing on chemicals. Mitch said these are related to fossil fuels. These have not come down. Thinks availability will be better this year. Getting used to looking further ahead to order.

9:10:39 AM Maintenance Travis Thompson said they did find the smell in the Sheriff's Office and thinks it fixed the Courthouse as well. Just trying to stay up on maintenance and keep the snow and ice off the sidewalks.

9:11:09 AM Probation Tammy Adkins said they are busy the numbers have picked up.

9:11:24 AM Planning & Zoning Milton Ollerton said they had a taste of spring on Friday had eighteen inspections. Thinks this will be upon them shortly. Have a lot of land use files for March and April. Are answering a lot of questions. They are busy.

9:12:02 AM Treasurer Kristine Lund they are business as usual. Working with Sheriff's Office on warrants of distraints. Trying to get the taxes paid. This week the process for the pending issue is a lengthy process and are in the middle of this. Looking at May 22 for the tax deed hearing. Doing the process that is required and trying to get taxes paid so the hearing is short and sweet.

9:12:55 AM Sheriff Steve Anderson said they are busy are hopping from call to call. The Easter Egg hunt is coming up. This is a lot of preparation. By statute the Sheriff is over Court security. If they have employees that want to carry guns will not push back on elected officials but they need to have a discussion at that point. They all have different job descriptions. Right now, they are not allowed to carry guns. If the Judge requests this he will work with them directly. Thinks that is it. Don't click on anything.

9:13:58 AM HR/Emergency Management Rebecca Squires said on HR side it is time for performance evaluations. If they have questions let her know. On the Emergency Management side appreciates those that took the training. Felt this was a good training with good feedback. Doing a makeup training on March 8. Is missing one binder so someone took this with them. Do have binders they can take to their offices is just missing one. One more thing City of Roberts is under a boil order. Spent some time Saturday helping them with an emergency alert and an emergency declaration.

9:15:28 AM Prosecutor Mark Taylor said exciting thing is they have a new Chief Deputy Prosecutor Scott Peterson. Is here today and would like to do his Oath of Office. Introduces Scott today is his first day. Was in Bonneville County working with Danny Clark who is our Judge now. Left Bonneville and went to Bingham for the last six months. Is joining his office. Scott said he grew up in Rexburg went to Madison. Wife is from Rigby. Lived in Boise started out as an immigration attorney. Worked with Judge Clark for several years then went to Bingham and wanted to come back to this area. Mark swears in Scott Peterson. Other than this it is business as usual.

9:18:39 AM Clerk Colleen Poole said all three school districts are having an election. There was a new precinct added in December so stop by her office if they need to know where to vote. Just wants to encourage them to go vote on March 14.

9:19:13 AM Commissioner Young said not a lot. Appreciates Garn's effort on the clickbait. Know of one large business that has problems all the time. Does not have the training they have. The other thing they need to look at is the facility in Mud Lake if Lorie or the Sheriff may want to use

it. Any ideas they can present these. If they are not going to use this they probably should sell this. If they are not using this. Lorie asked how they go about using this. Chairman Hancock asked if they had the key. Commissioner Young said he could get it. Chairman Hancock said the offices that cover the county may want something out there since they have the space.

[9:21:14 AM](#) Park & Recreation Mickey Eames is over Zoom. Just working on getting things wound up for the season. Will look at hiring in the next few months. Will open the first Monday in May. Other than a few moose out there the last week hasn't had any issues. The snowmobilers have stopped coming in. Do have a cross country ski track that is really nice.

[9:22:14 AM](#) Chairman Hancock asked Brandy if she had any update. Rebecca said that she may not have a mic. Jessica said they are business as usual per the chat.

[9:22:54 AM](#) Commissioner Clark said he does not have anything.

[9:23:04 AM](#) Chairman Hancock said they have had some weather issues. Trying to keep the roads as safe as possible.

COMPLIANCE – KEVIN HATHAWAY

- **UPDATE**

[9:23:44 AM](#) Chairman Hancock said that Kevin is not here today.

- **EXECUTIVE SESSION (F) – LEGAL – (ACTION ITEM)**

[9:24:13 AM](#) Chairman Hancock said this was a report on pending issues. Mark said Kevin should be here for that so he can discuss it.

COMMISSIONERS

- **APPROVE CLAIMS – (ACTION ITEM)**

[9:25:03 AM](#) Chairman Hancock asked on the weeds had the propane charged 300 gallons was \$9.45 a gallon if that is correct. Audrey said this was for 1,300 gallons not 300 gallons. Showing \$2.18 a gallon. The invoice is hard to read. On the claim sheet this shows 1,300 gallons. Commissioner Young asked about buying work boots. Chairman Hancock said the one with Travis was for two had bought them together. Did talk to him about separating this. Commissioner Young noticed that Mickey is paying someone to plow the parking lot. Asked Mickey he wondered they paid someone to plow the snow. Mickey said she cannot get through this when it gets too hard. They had Dennis come in once this is packed in. Has Dennis come in on the South side by the pasture and the North side where this is blown in. Chairman Hancock asked if this is the parking lot. Mickey said this is for the path. The parking lot is done by Mitch and that crew. Commissioner Young said that answers his question. Chairman Hancock said this may be for Road & Bridge spent over \$500 on gloves. Commissioner Young saw that assumed this was a big batch. Probably fifty plus pairs.

[9:30:35 AM](#) **Motion by Commissioner Young to approve claims from 2/13/2023 to 2/24/2023 for \$164,381.49. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:31:08 AM](#) Rebecca said they have a comment in the chat. Chairman Hancock said they have talked about this. Will have Audrey explain on the claims. Mickey has suggested doing these weekly. Audrey said the issue is the turnaround time. They pay them on Monday and then have to send them out to have them due again on Wednesday would be hard to keep up. It might make less claims in the long run. Feels it would be hard to turn these around that fast.

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**

[9:33:34 AM](#) **Motion by Commissioner Clark to approve commissioner meeting minutes from December 5, 2022 and December 12, 2022 with noted changes. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:33:59 AM](#) Recess until 10:00

Open session 10:00

PLANNING & ZONING – MILTON OLLERTON

- **PUBLIC HEARING – TEXT AMENDMENT TO ZONING ORDINANCE – #2023-02 – (ACTION ITEM)**

- **PROPOSE UPDATES REGARDING FIREWORK REGULATIONS, MAILBOX SETBACKS AND STANDARDS, AMENDING TERMS AND REGULATIONS REGARDING ACCESSORY APARTMENTS, AMENDING CONFLICTING GRAMMAR REGARDING COMMERCIAL AND INDUSTRIAL ZONES**

[10:00:54 AM](#) Chairman Hancock said they will go into a public hearing on text amendments to zoning ordinance. If anyone wants to sign up the sheets are on the table. Will go with the staff report first. Planning & Zoning Milton Ollerton said the Planning Commission held a hearing in October. Came before the Board in December and had a discussion on this. Tabled this so they could make some changes. These changes that were made were the size of the ADU (Accessory Dwelling Unit) and revisited the definition of dwelling. Can see what was struck out some of this definition that caused confusion. Added ADU as permitted use in commercial zones. Struck out clustering section this is coming to the Board with a more extensive update. Did not want to confuse the codifiers by adding it here. Interesting since they started this the State has begun legislation to regulate ADU's. Writing a statute similar to the vacation rental saying cities and counties can only regulate for health and safety. ADU is not allowed in subdivisions where an NP study has been done and was designed for single family homes and not for the density of an ADU. Do not limit these in any other way. The only other limit the code requires an ADU be limited to two bedrooms. As they talk about a two-bedroom unit. If they allow a structure that is half the size of the house and limiting this to two bedrooms. Could have a two-bedroom ADU that is 2,000 square feet. Find folks label these rooms as other things. Limiting the ADU to a size eliminates the two-bedroom structure. Planning & Zoning Commission worked over this number to help make sense on this. Looking at a typical two-bedroom house came up with 1,200 square feet. Up to the Board if they want to limit

this or not. Seems reasonable for an accessory dwelling unit to be limited instead of half the size of the house. Otherwise they could have two large homes on a property and is not sure that is the intent.

[10:05:47 AM](#) Milton said at the previous public hearing they discussed fireworks updated this to follow the state. Updated the administrative use process. Updated the accessory apartment to be an ADU (Accessory Dwelling Unit). This is a simple and straightforward code. Chairman Hancock asked for any questions. Commissioner Clark does not have any. Commissioner Young knows Health Department addresses septic systems and what they can add on. Is this something they need to address or do they leave it to the Health Department? Milton said at point they may need to meet on the affects and what they are seeing with DEQ and Health Department. At this time the County requires the septic permit be signed off by the Health District before they issue a permit. So far this seems to be working. Question arises with violations and problems that the Health District has they do not enforce they expect the County to enforce. Commissioner Young said to clarify they have one-acre lot subdivision a lot would not be able to add an ADU correct. Milton said if they had an NP study they would not be able to. Commissioner Young asked if most of these have done this study. Chairman Hancock said not all of them. Milton said not all of them. The ADU has to be attached. Chairman Hancock said the attachment was the key. Commissioner Young said if they have a subdivision of three acre lots with no HOA. By the ordinances they could build a separate house on that lot in that subdivision if this is an R-1 zone. Milton said yes right now it is half the size of the house is what it states currently. Going to change this to 1,200 square feet. Comes down to density. R-1 zone is for one house per acre but technically it allows two with this. Typically, they do not look at that in the zoning. Commissioner Young asked if this has to be attached. Milton said for two acres or below it has to be attached. As they spread apart it changes the look of the zoning. Starts to look fuller when they have a house, ADU, shop and garage. Commissioner Young asked what qualifies them to put an ADU in. Milton said they need a building permit. Commissioner Young said the thought was for in-laws or family to live in. Is this something they want people to put an extra house on their lot in an R-5 zone. Then they start renting this. Milton said yes. Chairman Hancock said that is common. Commissioner Young has a problem with that. Commissioner Clark said with an Ag-10 with one house and they have an accessory apartment they can separate this. Milton said they can build this separate but would be limited on the square footage if this is changed. Commissioner Young said down the road they no longer need the ADU can they sell this separately. Milton said they cannot it all depends on the zoning. People build an ADU and no longer want this need to sell half of this lot. This is how a county grows into a city is with these types of things. Commissioner Young said they do not want it to turn into a mess.

[10:12:29 AM](#) Chairman Hancock asked on administrative use permits asked if this is only for special events. Division five criteria. "Administrative use permits may be issued for uses identified in Sec. 112-136 in the agricultural zones, residential zones, and recreational zones by the administrator, subject to the conditions specified for each use." Milton said number two was added included uses from the land use table. Planning Commission said as they work through the land use table they are identifying uses that just need to be reviewed by staff. Chairman Hancock said this could be more than special events. Milton said it will likely be. Chairman Hancock said as he read through this wanted to make sure. This goes on with other uses under 112-136. Milton said they are trying to address some of the standards for a home-based business. Looking at this as administrative use. Chairman Hancock said a lot was deleted out of this. Milton said it was interesting they wanted to make this more objective. Thinks by taking some of this out may have taken away some of that. Technically when they have staff reviewing permits they want this to be open and shut. Do not want the Administrator making decisions. Want the staff to be able to answer yes or no questions. Chairman Hancock said under setbacks took out the mailbox issue. Milton said Planning & Zoning Commission did not want to get into the mailbox issue. Commissioner Young thinks that is probably a good idea. Chairman Hancock said they have requirements already with Road & Bridge.

[10:15:20 AM](#) Commissioner Young said on the ADU size do they have a safeguard on single-wide trailers? Milton said they will have a workshop on this Thursday night. Been through State Statute and the statute does allow them to put in regulations on manufactured homes. A double-wide is one of them. Can make this be multi-sectional. Will do some training and update this. Chairman Hancock said they talked already about permitting of a single-wide where they have state codes met they just need to make sure they are set. This is a permit to place it. Milton said they want to be able to check and make sure it is connected properly.

[10:16:56 AM](#) Chairman Hancock asked for the sign-in sheet. No for, no neutral and one against.

[10:17:28 AM](#) Jim Newton 4624 E 267 N in Rigby. First wants to say they probably had an ad on this hearing but just saw this on the agenda that came out Friday. Did not see this available online to be reviewed. Other hearings are available for review but just got this today at 9:30. Comments today are in the forty-five minutes he's had to review. Asked on R-1 properties heard that the ADU has to be attached but on here it states two acres. Not sure if he misheard this. Chairman Hancock said this is if the parcel is under two acres. Jim is not sure on the state legislation that is going on. Just got back from meeting with legislatures on government and how this all works. Limiting the size of an accessory dwelling before this was half the size of the home which was not defined very well. Was not sure what was included. But limiting this to 1,200 square feet then discussing after that they do not want single-wides. The lot would dictate what they can do. They would need to get septic, power and setbacks. Concern is putting two big homes on one-acre or two-acre lot. This would not be allowed with all of the setbacks. Do like the fact they are not adding to the density of the private road. This was cleared up. This was a huge flip of the coin on any given permit. Again, limiting the bedroom and size. These being labeled something else and turn into bedrooms. With 1,200 square feet does not think that limiting this to room size is conducive to anything. Half the size of the home he felt this was fair. This limits the size so cities are not growing in the county. A lot of the zoning they have to trust other ordinances to handle some of this. If this is an R-5 zone keep it that way don't let them change this and sell the lot off. Brings up number ten accessory dwellings must meet all setback requirements. Need to meet all these requirements then they restrict them on sizes. Thinks this has some good things. Feels this is overlapping other ordinances. Need to be so far away from drain fields. If they put two lines in they need to have the wells be so far apart. May not have room for much else. Is severely limiting them. Again, did not have a lot of time for review on this.

[10:22:49 AM](#) Chairman Hancock said they do not have any other comments if Milton would come up. Milton said he gets they want the ADU size larger. This came down to limiting this to two bedrooms it just needs to make sense. Can label these however. Planning Department accepts that for what it is. They are not the honesty police. They accept what they are given as the truth. Built this ordinance around being limited to two bedrooms and half the size of the house. So the 1,200 square feet makes sense. Maybe they want to do one or the other. It does come down to the

septic. If the septic and well can handle this. Then they are back to the subject on what five-acre zones lots look like. Have a 6,000 square foot house with a 3,000 square foot ADU. Need to look at what they are developing.

[10:25:04 AM](#) Chairman Hancock said the real reason they are looking at these accessory apartments is for the use of a family member. Do not want multi-family dwellings. This was the intent of these accessory apartments in the beginning. Milton said with the economy people are looking for ways to earn additional income. Or they are trying to take care of family. See families with an RV as a dwelling. So now they have a house, RV and ADU. They are trying to address the housing crisis. People are trying to make room for people to live. This will continue to come up. When they see these larger homes will have an ADU and RV pad. This is fine and good again they come down to the density issue. Chairman Hancock said are they are trying to develop a multi-family unit when this was not designed for that. Commissioner Clark said if they can limit this to the 1,200 square feet for an ADU or they should just get a permit for a house. Commissioner Young said a typical home was 940 square feet. Chairman Hancock said these were 1,040. Commissioner Young likes the 1,200 feet may need to clarify garage area or living space. Commissioner Clark thinks with an ADU may not need a garage. Commissioner Young said they might want to put a garage in. Commissioner Clark said the 1,200 square feet would be regardless of what is in there. Chairman Hancock said they may need another hearing to change this. Milton said number three "Accessory dwelling units shall not exceed 1,200 square feet of gross floor area." Gross floor area is defined as "The sum of horizontal areas of each floor of a building, measured from the interior faces of the exterior walls or the centerline of wall separating two buildings." Commissioner Young asked Mark if this implies garage space. Mark said it is not obvious a garage is not allowed. If they want to squeeze in a garage in the 1,200 feet. Milton thinks that should be separate. Mark said this is not defined. The point is in this language does not say a garage is not permitted. Commissioner Clark said they can have this as long as its 1,200 square feet. Mark said they could make it clear if there is parking it would be included in that 1,200 feet. Does not jump out at him that it says that. Commissioner Young is fine with this but should be aware of what could happen. Commissioner Clark said now on house plans is a garage included. Milton said this is not added in the total square footage that is considered livable area. Commissioner Young does not see a problem approving today but may need to clarify where they can. Mark said under gross floor area measured from the interior faces of the exterior walls. Milton sees where the question arises. May need to add something about a shop or garage. The intent is the ADU be 1,200 square feet. Even if this is with a shop or garage. The ADU portion needs to be 1,200 square feet. May need to update this to clarify further. Commissioner Young said they could add living space. Mark said the intent is useful to create a record of that intent. So, if they have questions on interpretation. Commissioner Young said so discussing this now they can show their intent. Mark said yes so it is useful to have that conversation on interpretation. If litigated that record is there. Milton said that was the Planning Commission interpretation. Mark said an accessory dwelling unit can be inside a garage or top floor of a shop or another accessory building. So, 1,200 they are looking at the living area versus shop, parking and barn. As long as this is in the record. Chairman Hancock asked additional discussion. Milton said he could add a clarification word of living area.

[10:33:32 AM](#) Jim read this the State Legislation from 2022 and wonders how this is applicable. "A county or city may implement reasonable regulations that it deems necessary to safeguard the public health, safety and general welfare of its residents." How is any of this safeguarding any of this. Is curious. Chairman Hancock said they are looking at the zoning ordinances rather than a health and safety issue. This is the zoning ordinance they are looking at. Jim said at the beginning of that it states "No county or city may enact or enforce any ordinance that has the express or practical effect of imposing a general ban of accessory dwelling units in any residential zoning area can only implement reasonable regulations." Chairman Hancock said they have added a reasonable regulation. Jim said that the regulation needs to apply to the safety and health of the public. That is how he reads this. Does not see that is necessary. Mark said the answer is what Milton has been using this is all about density. How much can the land and infrastructure reasonably support. That is why they now require NP studies for subdivisions. They have a limited ability for the groundwater to deal with human waste with sewage and wastewater they dump on the ground. So, density is a concern about the ability of a parcel of land to process and not pollute the groundwater and land. So that is the health and safety it is density. This is how they manage disease with human waste in a way that does not affect the neighbors. Jim said that 1,200 square feet they will not have any problems but anything bigger will create the problems. Mark said they are reasonably certain this would not hurt their safety at this threshold. Not saying more is not possible. Have not studied this in-depth. Reasonably certain that this is safe. Jim thinks Health & Welfare who issues the sewage permits are the experts. They dig the holes and see what is around. Had a sewer go out and had to put in an emergency one in during winter because the original one would not pass today. Told they could not do the same system. Feels like they start stepping on toes. Commissioner Young said these accessory dwellings are to help with hardships. Realize people try to use these for commercial. Try to limit these to help people out. Do not have to allow accessory units. Want to help people. They want the density closer to the cities. If they do not watch this a hundred home subdivision becomes two-hundred. Trying to safeguard against this. Jim said going back on this comment they do have to allow this. State legislation says they do. Commissioner Young said this is on certain sized parcels. Chairman Hancock asked for any further discussion.

[10:38:41 AM](#) Rebecca said someone is entering messages into the chat. Have not said they wish to speak wants to ask if Jill Cameron wishes to make a public record. Or if not, she will go ahead and delete the chat. Chairman Hancock said yes if Ms. Cameron wishes to speak she can. Has not seen anyone request to speak. Does not see anything coming up. Rebecca said if they want their written chat in the record to please enter name and address. Rebecca asked if she wants her comments entered into the public record from the chat.

[10:41:07 AM](#) Per Zoom chat Jill Cameron 1525 Curtis Ave, Idaho Falls. Chairman Hancock said Jill does not have a mic will read the chat "Stop trying to regulate everyone and their property. They will have family members live there if the need arises and it isn't anyone else's business. Density???? You continually approve large subdivisions! Yet, here you are wasting time with regulating people's garages, accessory buildings, etc??? Please, look at what you are doing! This is ridiculous! If you are truly concerned about density, put a cap on building in the county! Stop these subdivisions being built!"

[10:42:33 AM](#) Chairman Hancock said maybe Milton wants to address these. Milton said they have addressed these. Chairman Hancock said they cannot cap subdivisions with property rights. Milton said a subdivision goes and does the scientific proof with an NP study and a traffic study. They provide this information that the area can handle the subdivision. There is a place for this to all work together. Want this to work orderly. Can

open this wide open and get rid of all the regulations will be the most popular county in the state. Property values would go down there are consequences for poor planning. Just trying to grow in some manner.

[10:43:40 AM](#) Commissioner Young said he has not done much research from other counties on what they do and their rules. Milton said they all allow these ADUs. Some limit these even lower. Some go as low as 900 square feet. It depends on the county. Especially counties that do not have the percolation rates. Commissioner Young said he finds it odd they complain on subdivisions but want to increase the density with an ADU. Chairman Hancock said they will close the public hearing and will have deliberation with the Board.

[10:44:35 AM](#) Commissioner Clark said during this discussion thinks they need to have some regulations with these ADU's. Thinks they need to have a limit. Otherwise will end up with two homes on one lot. Feels this is a good start. Commissioner Young agrees. They have been working on this. It is a good start. Can build off of this for the future. Chairman Hancock asked if they are ready for a motion.

[10:45:44 AM](#) **Motion by Commissioner Young to approve the text amendment for ordinance #2023-02. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **UPDATE**

[10:46:10 AM](#) Milton said they are working through these different things. For the canal ordinance are working on updating that language to match what they learned in their meeting. Have updated the first thirty-six sections of the zoning code. Will go to the Planning Commission to have them review. Chairman Hancock said as these come out get these on the website. Milton said that is a practice they have started within the last month. Unfortunate this last one failed to get out. Chairman Hancock said that gives people adequate time for review.

[10:47:45 AM](#) Jim Newton would like to speak about some suggestions. Chairman Hancock said he could meet with Milton. Jim said maybe zooming the Planning & Zoning Commission meetings. Not sure the forum on handling these things. Chairman Hancock said that Milton does this if they want to sit down with Milton on these issues. They as Commissioners are not part of the Planning & Zoning meetings. Do not want to have to recuse themselves. Milton is the one to talk to. Milton said the meetings the Board went to they had some presentations on Zoom meetings. To some degree they recommended not using this due to technical difficulties. Creates a liability for the meeting when they cannot speak. Chairman Hancock said that is something they had today. It would be nice if they could look at suggestions.

[10:49:09 AM](#) Jim said there is another thing they had a round table Planning & Zoning meeting and they did not allow public comment. Milton said the chairman can run that workshop how he chooses.

PUBLIC WORKS – ROB CROMWELL

[10:49:46 AM](#) Rob apologizes for missing staff meeting he had gotten stuck out in Roberts. Last week requested two separate contracts for Fleetio. After discussing this with Fleetio they will do one contract. The billing will still be split just like it was presented. When they get an invoice, it will be one and cover them all. Just wanted to let them know. Comes out the same just doing this a bit different than he presented last week.

- **SOLID WASTE – LOADER PURCHASE – (ACTION ITEM)**

[10:51:22 AM](#) Rob said they also discussed some loaders last week. After doing research has some reservations on the XCMG. If this goes down the company he talked to were not willing to take on the warranty work. If they cannot handle the issue in their shop they would take the machine to another dealer who would bill them for parts and labor and it would be up to XCMG to decide what would be reimbursed. The amount they are reimbursed may not cover what the shop they take it to charges to fix it. The technician would have to come from Denver. The work would be covered but is unclear on the travel and lodging for the tech if that would be covered. Thinks this is an excellent option to explore in the future but may not be right for the loader the first time around. May look at a backhoe or skid steer something that is less of a capital investment. These are his thoughts. Ran this through some others administrators in the area and they brought up the same reservations he had.

[10:55:01 AM](#) Chairman Hancock asked if they got a price from Case. Rob said he was going to give him a call back if they had any inventory. Never heard back. Chairman Hancock said they would not know until Tuesday is what he was told. Rob said right now they have the XCMG, Volvo or John Deere. Chairman Hancock said they have heard parts for the Volvo are hard to come by. Rob said Mike brought to his attention this applies to the XCMG and Volvo if a few years down the road they sell this to Road & Bridge they would have to buy all new snow gear versus with the John Deere what they have would work. Chairman Hancock said that is a big issue.

[10:56:56 AM](#) Commissioner Clark said he did some research did not see much information on the XCMG machine besides what they put out themselves. Not many reviews on them. Comes out of China. Thinks they are better off staying local. Any new equipment can have issues. John Deere is the lower bid on what they know. Chairman Hancock wished that CAT would come through. Does not really want the Volvo either they have some issues there too. Commissioner Clark said they do not know the availability. Rob said the John Deere is available April 19 for \$310,000. With the John Deere if Road & Bridge buys this before the warranty expires they can buy additional warranty. Does not want to purchase this upfront. Chairman Hancock said they know the quality of John Deere. The others could cost \$50,000 or more to fit these with snow gear. Rob would be willing to look at XCMG equipment again something that requires less capital. Could lease it for one year with that going toward the purchase price. Chairman Hancock said they would know within a year. These machines look just like a CAT.

[11:02:40 AM](#) Rob has heard Twin Falls and Salt Lake may become a distributor. This would be easier to consider if that happened. Commissioner Clark said the price is \$310,000 but only budgeted \$300,000. Rob said in capital vehicles has about \$10,000 left. Commissioner Clark asked if any pickups are coming out of there this year. Rob has one ordered but looking at October delivery. Commissioner Clark asked if he has enough to finance this. Rob said he does. Chairman Hancock asked what they will do with the loader that is out there. Rob said will keep it for a while until they know they are going to take care of this new machine.

[11:06:00 AM](#) **Motion by Commissioner Clark to approve a purchase of a John Deere 644 Loader for Solid Waste for \$310,477.45. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**


• UPDATE

11:06:41 AM Rob has been working with Milton on a private road ordinance will meet this week. Will read through this line-by-line to make sure what they want this to say is in there. Wants to make sure this is all relevant information. Has a good draft ready for that next step. Will have himself, Mike and Milton and may invite some of the city individuals to do a read-through for any input. Other priority is needs to meet with Rebecca to develop an action plan in case they have flooding in the Roberts area this spring. There is a lot of snow out there. Chairman Hancock said in 2017 there was a river out there. Rob is going to rely on Mike and Rebecca's experience to develop an action plan. Chairman Hancock said there were a lot of roads shut off. Rob thinks it would benefit them to reach out to Bonneville County as well.

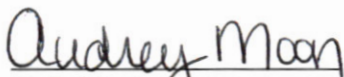
11:09:54 AM Rob said for Solid Waste has request quotes for a drone survey of the cell they are getting ready to close. Chairman Hancock asked on the roads on the westside. Rob said they are worse than Roberts. Even sent a lot of the crew out west to get caught up. All that work is gone with the wind they are having. Will do this again and get it all opened up. As they finish on the eastside they will head out to the westside.

11:11:42 AM Rob said they took the Army truck they traded with Rigby put a v plow on this is it is all wheel drive so it has six-wheel drive. Then they put three 3,500-pound blocks on it. Does pretty good. Punches a hole through everything. Commissioner Clark said as long as the heater works. Rob said one of the complaints is the heater doesn't work great. Commissioner Clark said he knows they have issues in those trucks. Rob said if they can keep the snow from flying over the hood they are set. At least minimize it. Working on getting everything opened back up.

11:13:40 AM Motion by Commissioner Clark to adjourn at 11:13. Second by Commissioner Young. All in favor – aye. Motion passed.


Chairman of the Board

4/24/23
Date


Clerk of the Board

4/24/2023
Date


County Clerk

4/24/23
Date

