

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
MARCH 6, 2023**

Meeting called to order at 9:00. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Prosecutor Mark Taylor, Emergency Management Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Milton Ollerton. Prayer offered by Commissioner Clark.

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PLANNING & ZONING – MILTON OLLERTON

- **PUBLIC HEARING – TEXT AMENDMENT CHAPTER 112 – ORDINANCE #2023-04 – (ACTION ITEM)**
 - **AM-23-01-01 AMENDING CLUSTER DEVELOPMENT REGULATIONS**

[9:01:05 AM](#) Chairman Hancock said the first item is a public hearing. They have sign-up sheets over on the table for those that wish to testify. This is text amendment on Chapter 112 for amending cluster developments. Will start with a report from Planning & Zoning.

[9:02:27 AM](#) Milton said the clustering section came up this was not clear what happened to the future of a clustered lot. Alluded that all clustered developments could continue to split down to the zoned lot size minimum. This defeated the purpose of the cluster. Took the opportunity to work through this language to clearly indicate that lots from a cluster could not be further developed unless there was a zone change. If they have forty acres and take eight lots out. The thirty-three acres is now encumbered and cannot split again until the zoning changes. This was the original intent of the clustering process. Wanted this to be clear to the public the future of these remaining lots. In doing so they took this to the Planning & Zoning Commission for their discussion. They also updated some sections taking out some examples that further clarify the wording in the code. They voted to remove clustering from R-5, R-10 and Ag-10 zones. Thinks this maybe has been overused and abused. Maybe eroding the zoning map. Getting one acre lots where these were not intended. Now they are getting zone change requests adjacent to these one acre lots. Trying to use these as justification to change the zone. Clustering was intended to allow for corners to be cut from pivots. To have farmers sell pieces of land not used in the farming and provide them opportunity for housing for workers or family. Does not eliminate the opportunity to have one acre lots. Can still apply for a PUD. There are other ways to get there. Was not too concerned about this change because there are other tools available. If someone needed to divide seventy acres the PUD is the perfect tool for that. Still an avenue. Planning & Zoning discussed this at some length. There was some testimony. This clustering is eroding the zone map. Planning & Zoning presented this is a public hearing with the changes they made and recommended approval.

[9:07:39 AM](#) Chairman Hancock said they have no one signed up for, neutral and one signed up against. Read a letter from Mr. Walker but will allow him to come up at this time.

[9:08:12 AM](#) Lorin Walker 335 Ranch Drive in Idaho Falls. Come this morning not in a negative way but to perhaps understand better. Heard that the PUD can address this idea of what they can achieve with clustering. Has not looked at a PUD or compared these languages. This may be so. If this was so why was this other put in place if a PUD is sufficient. Not sure if this is a question and answer. Chairman Hancock said they will answer when they are done. Can provide testimony then answer the question when he is done. Lorin said he can appreciate what this gentleman said about this being abused. May need to rethink this sometimes with how zoning language is used. Has read through the clustering information that is available and read historic information. Makes sense to preserve ag space more appropriately here in this rural part of the country instead of having homes scattered all over. It still has a purpose. Has done some cluster development in Utah. In its right place feels it is appropriate. If this could be clearly exchanged with a PUD and does not add a lot more requirements that do not exist in clustering this might need to be looked at. In his particular self-interest today has submitted a plat for Lewisville Knolls. This is an eighty-acre farm in Lewisville and has spent some money so far on engineering. Hopes whatever the decision is would take into consideration investments they have made with the current zoning. Would be interested because he does not know but there was mention of there has been some abuse. Perhaps it has but he does not know. Would like to know where this was abused and how it was done. Hopes they do not take virtues that come away with cluster development. Could go into his own development with ag land is left moral and have clustered this up to the lava. Makes more sense to not plat on the ag land. Feel like his intent is in harmony and in line with the clustering zone that is currently on the books.

[9:13:47 AM](#) Chairman Hancock asked anyone else that would like to testify. If not will have Milton come back up. PUD is a Planned Unit Development. There are some stricter requirements. Milton said this is not retroactive. If an application has been turned in they are fine this will not affect that application. Once an application is turned in it is vested with those requirements. This is not retroactive. Lots of counties use these some call these a conservations subdivision. Clustering is to preserve a wetland or green space. This ordinance has not achieved that. Has allowed smaller lots and then further split the remaining lots. When they read the ordinance, they intended for small lot land divisions talked about five and upper ten. Went way beyond ten lots. Developments between five to ten lots can be allowed and combined with a clustering permit. This is an opportunity to clean up some of that language. The PUD is more work but is still the same subdivision requirements. Still have to build a road, need an NP study and traffic study. Needs surveyed and platted. PUD allows for extra density based on decisions made in the development so there are benefits. Is more complex. Chairman Hancock closes the public hearing section.

[9:17:10 AM](#) Chairman Hancock knows this was to take advantage if they were in an Ag-40 with a 160-acre parcel with pivots and corners. Wanted their kids to build a home but did not want to deed forty acres. This is where they are not using this. That is an ideal location to deed off the corner and keep the rest intact. That was the intent. The other was taking eighty acres in R-10 they basically have eight building permits. Then what happened they had eighty acres and wanted eight lots. Did the cluster and design and gave them eight lots. The remaining portion of the property is

sold and they think this is R-1 want to change the zoning and divide the remaining acreage and divide this into one-acre lots. Then they wanted to rezone this all to R-1 to put in another forty homes. This is one that just happened. That was not the intent. Did not want that type of density out there. Cluster made sense because they had an area that was not farmed. That is an example of how that expands and reduces the effectiveness of the zones. Have had this happen recently.

[9:20:12 AM](#) Commissioner Clark said he agrees with what is being done the Ag-10 has some question on that. If they get out where there is a lot of pivots. In the valley area around here forty acres is a big field. If they cluster this with Ag-10 if they have a child that wants to build could cluster that one lot but leave the field intact. If they try and farm four different pieces it takes longer to irrigate. If they can just sell the one acre to a child to build a house would be easier. Does not have a problem with the smaller lots. Had questioned some on taking this out of Ag-10.

[9:21:42 AM](#) Commissioner Young said if they start splitting ten-acre parcels with forty acres will they end up with weed patches or area not taken care of. Commissioner Clark is not sure on a PUD if this works if they just want to take one lot off. Commissioner Young asked if with a PUD can they make four lots. Milton said that these would be harder with a PUD. Chairman Hancock likes the fact of reducing the five acres but the question is on Ag-10 if a family member wants to split one acre off and they have plenty of building rights. Do not want to deed the entire ten acres to them and that ruins the farm. Milton said they can limit this to a number of clustered lots. Commissioner Clark said they have one acre if they sold them ten. Can see if they build one house but not taking four lots out of forty acres. Chairman Hancock said in Roberts, Mud Lake and Hamer areas this helps with their pivots. Over here where they have more Ag-10. In an Ag-10 and son wants to farm with them but is all in the dad's name and really cannot split this because they have a mortgage on the land and home. Will allow them to split off one acre to get a loan for a home. Now cannot build because they cannot split off one acre. Commissioner Young asked on splitting may want to rezone it. Chairman Hancock said that still does not solve the problem. The problem is when they build the mortgage company wants the deed to the land. If there is ever a forfeit they take the land and home. Commissioner Young said clustering has to be clustered down to ten acres parcels. Chairman Hancock said they could do four divisions with forty acres. If they get Mortgage Company to take off the one acre. Giving some scenarios. Know these will come in on these.

[9:27:21 AM](#) Milton said there are other ordinances that allow land division for those types of reasons. Get messy in the deeds. The clustering is the cleaner way. Maybe it would be best to limit them to a number in the Ag-10 zone. Chairman Hancock said this is taken out of an Ag-10 right now. Would like to see a number. Milton said three would end up being an administrative plat. Chairman Hancock said that would give the latitude to the farmer if they wanted to bring a child close to the home. That would make sense. Commissioner Clark likes the idea of what they are doing. Commissioner Young said they have a lot of growth they are trying to handle as best as they can. Chairman Hancock said they would table this at this time and wait for that change. Thinks Planning & Zoning Commission would understand that point too.

[9:29:28 AM](#) **Motion by Commissioner Young to table ordinance #2023-04. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **UPDATE**

[9:29:56 AM](#) Milton has the ordinance from last week that needs signed. Has February stats. Has permits still coming in. Chairman Hancock said a thirty-one percent decrease. Milton said they can see the change to the fee schedule. Chairman Hancock said this will pick up as the weather changes. Commissioner Clark said the biggest thing is they haven't melted yet.

[9:32:51 AM](#) Milton said the canal ordinance will go back to Planning & Zoning now. They are still working on the land use table. The folks that were against the short-term rentals have met with some of them. Making this a permitted use for right now makes sense to him. Will take that back to the Planning & Zoning Commission. Did some training on manufactured homes. Hoping this will help guide them on what fits in the land use table. Some of the applications that go into these zones. Just opportunity to improve the ordinances. Really are having some software challenges. Is not coming together like they anticipated. Doing more research and is looking for a solution. The software company may not be experienced with their own software. Continue to have challenges. Chairman Hancock said they are the guinea pig. Milton said they state they have over 200 customers but is not sure if they are Planning Departments. May not renew that contract is doing some additional research. May need to come back with a different solution. The number of work tickets they have in is large. The challenges they enter something in a field and it fills in the rest of the fields. This is programming. Then they have to wait for them to fix this once they find the problems. They want Vern to be part of their quality control. Emphasis on some of the challenges. Chairman Hancock said they may need some discounts. If this is not performing. Milton said they had the public portal up. Had a contractor fill out an application and were never notified. Found a submittal from a contractor three days later. There are glitches. Will come back with a solution just wanted them to be aware this is going on. Chairman Hancock said this makes it doubly hard. Milton said they are doubling the work. Chairman Hancock understands this is hard. Have to verify this is working.

[9:37:40 AM](#) Milton said they have several older subdivisions coming toward completion. Had changes with the subdivision ordinance with the NP study and traffic study. Also asking for development agreements on these older subdivisions. Will bring these in on some of the older subdivisions. Working with Rob to get these traffic studies reviewed. Feels the ordinance change is accomplishing what they intended. Code of the West when their road plow guy will want to meet to see if this helps. Chairman Hancock said his wife gave them that. Milton said it has been very good. Have a lot going on. The next ordinance update Planning & Zoning Commission just recommended approval of one through thirty-six. Now working through the processes. Getting a lot of public comment and ideas.

DEPUTY PROSECUTOR – CHASE HENDRICKS

- **CELL PHONE PER DIEM INSTEAD OF SEPARATE COUNTY PHONE – (ACTION ITEM)**

[9:39:58 AM](#) Chase asked to put this on the agenda. Dealt with this when they initially came on. Situation is with the cell phone policy is carrying two phones day and night. Heard from the grapevine that Judge Clark gets paid a per diem. Chairman Hancock said Judge Crowley used to and Colleen does as well. Chase thinks this makes more sense to have one cell phone. Does not need this necessarily for himself but Scott was inquiring about it. Not sure if they need a policy. Commissioner Young assumes they would do what they do for everyone else. Chairman Hancock said Colleen and Judge do this. The intent is so they are not packing two cell phones everywhere. Knows this is bothersome. Out at the INL finally

told them he wanted to pack one. Chase said in Bingham had a dispute and they still had to hand over their private phones. Does not see the benefit of carrying two. Do they need a resolution or policy change? Chairman Hancock said they do not have anything on the others. They may want to address this in the cell phone policy. Chase has developed one a couple times that is a tiered system based on usage. Chairman Hancock said they are not paying any more than what they would pay for a cell phone with the county. Not sure what that amount is. This may be what they need to address. Shouldn't pay more per diem than what they pay for the phone. Commissioner Clark said then they are responsible for buying a phone. Chairman Hancock said they are all on their own phones. None of them have a county cell phone. Colleen said they would need to provide a monthly statement. Chairman Hancock said this would be an amount which should be no more than what they pay. Rebecca said they could incorporate an agreement into the cell phone policy. Employee needs to understand that this is discoverable and could be subpoenaed. They are responsible for any additional charges beyond the amount the county pays. Chase said he can send what he has developed. They are still using a personal phone for business. Chairman Hancock said they only want to pay for what it costs to have a county phone. Mark said Chase's point he does nothing personal on his county phone. His point is there is still personal usage. Has developed a tiered system on how much is used for county versus personal. Chairman Hancock said that gets messy. His point is to be easier to say it would cost them an amount \$30 or \$40 and then they are responsible for everything else. Rebecca said it is easier on the administrative side to pay the same amount. Can say they pay \$48 per phone. Mark said not all county phones are on the same service. Have First Network and Verizon. Rebecca said some are First Net and others are Verizon. Does not know if personal phone can be on First Net. Commissioner Young thinks they said they could if they wanted to.

[9:47:25 AM](#) Mark said that would be his call. Would pay what the office pays for the phones and that is the amount of per diem. Chooses their provider and phone. Commissioner Young asked on requirements for employees that need to be on First Net. Chase thinks this was for law enforcement. Is not a requirement but is a smart decision. Rebecca said she has not seen that much of a difference. Chairman Hancock said they will address this. Rebecca said they will work on this and bring it back.

COMMISSIONERS

- **APPROVE ALCOHOLIC BEVERAGE LICENSE – (ACTION ITEM)**

[9:49:14 AM](#) Motion by Commissioner Clark to approve alcoholic beverage license for the Teton House. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

[9:49:51 AM](#) Colleen said they have new owners so applied at a different time.

- **REVISED OPIOID SETTLEMENT PARTICIPATION FORMS – (ACTION ITEM)**

- **ALLERGEN – CVS – TEVA – WALGREENS - WALMART**

[9:50:42 AM](#) Audrey said these were signed back on January 9, 2023 but stated they had a non-substantive technical correction. Chairman Hancock said they will need a motion to approve the participation and release forms.

[9:51:30 AM](#) Motion by Commissioner Young to approve the revised opioid settlement participation forms and release forms for Allergen, CVS, Teva, Walgreens and Walmart. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

- **APPROVE CERTIFICATES OF RESIDENCY – (ACTION ITEM)**

[9:52:41 AM](#) Motion by Commissioner Clark to approve certificates of residency for spring 2023 for the College of Southern Idaho for Isaac Plumlee. College of Western Idaho for Isaac Plumlee. College of Eastern Idaho for Rosa Resendiz-Martinez. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**

[9:54:55 AM](#) Motion by Commissioner Young to approve commissioner meeting minutes from December 19, 2022 with noted change and December 21, 2022. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

[9:55:22 AM](#) Recess

Open session 10:03

PUBLIC WORKS – ROB CROMWELL

- **PUBLIC HEARING – ROAD VARIANCE – BRETT BARBER – (ACTION ITEM)**

- **4749 E 200 N**

[10:03:36 AM](#) Chairman Hancock recuses himself from hearing. Commissioner Clark will conduct. Commissioner Clark said they have a public hearing for a road variance. Can sign up if they wish to comment. Will have Rob give them an overview of what is going on. Public Works Administrator Rob Cromwell said this is for a variance for an access permit on 200 N. Currently the property owner has an access on the east side of the property on 200 N. Are requesting if they purchase land from an adjacent homeowner that they could have an access there. This does not meet the county ordinance for minimum of 200 feet so that is the purpose of the variance. Commissioner Clark asked if that is on the sign-up sheet. Have Brett and Christine Barber signed up.

[10:05:25 AM](#) Brett Barber lives at 4749 E 200 N. Rebecca pulls up the map online. Brett said they can see where the property attaches on the road. Gary Olsen is in the audience and owns the property to the south of their property. Has a verbal agreement to buy a right-of-way on the westside of his property that will go to the property. They have a pivot on the farm ground and would be wasting farm ground to go that way. Just measuring is about two hundred feet from Gary but on the other side is roughly 160 feet. Commissioner Clark said they are really close. Brett said they would not be driving on top of each other. Christine said he has already gone over. Does have a picture of the lot. Would have to go all the way around instead of going straight in. Been speaking with Gary's wife and they all would rather go in this other way besides blocking their view. Commissioner Clark said they will close the public hearing and have a discussion.

[10:08:42 AM](#) Commissioner Young said on one side they are almost at two-hundred feet and the other is 160 feet. Thinks this will be okay is a rural area. Is pretty close. Personally, does not have a problem. Commissioner Clark said they try and stick to the ordinances but they are both pretty close to this.

[10:09:55 AM](#) **Motion by Commissioner Young to approve the road variance for Brett Barber for the driveway being installed as proposed. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye. Motion passed. Chairman Hancock recused himself.**

ASSESSOR – JESSICA ROACH

- **GOVPRO AGREEMENT – DMV CREDIT CARD TRANSACTIONS – (ACTION ITEM)**

[10:11:06 AM](#) Jessica would like to move to GovPro for credit card transactions because this will be a lower percentage for their customers. They are currently with Access Idaho. GovPro will give them better transaction rates. Will get an upgraded reader that has a chip card reader and a pin can be entered which they currently do not have with Access Idaho. At three percent and this is down to 2.5 percent. Chairman Hancock asked if Mark has reviewed. Mark said he has. Commissioner Clark said they get their funds then the cardholder is charged the 2.5 percent. Jessica said yes, the County is not charged any fees. This is for the consumer. Chairman Hancock said this saves them some money.

[10:12:21 AM](#) **Motion by Commissioner Clark to approve the GovPro Credit Card transactions for DMV card transactions. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[10:12:42 AM](#) Jessica said they will need to sign this in a couple of spots where the tabs are at. Commissioner Clark asked if Planning & Zoning is still with Access Idaho. Jessica said they are the guinea pig on changing vendors. Most of the other offices are still using Access Idaho. Commissioner Clark asked if they have a lot of card transactions. Jessica said they do. Blaine County paved the way for this will integrate right into the Computer Arts system. Mark asked if they spoke with Access Idaho. Jessica said she will today. Chairman Hancock said Kristine needs to sign as well.

[10:14:53 AM](#) Chairman Hancock asked on the DMV level. Looked pretty good when he has been in. Jessica said this is a roller coaster. Currently down to four employees instead of six because that is how much they have slowed down. Getting into spring so may pick up. With all the centralization is not sure how much they will pick up. Will lose another part of that revenue so they will see.

PARK & RECREATION – MICKEY EAMES

- **DOCK PURCHASES – (ACTION ITEM)**

[10:15:54 AM](#) Mickey said she has sent this to their emails to add two more docks at the lake. These are really used out there. Would like to purchase two more. Chairman Hancock is pulling this up. Mickey asked if they have any questions. Chairman Hancock asked how much this went up. Mickey said last year she only got one this year is wanting to get two. Commissioner Young asked if these will be connected. Mickey said the two she is getting they can be linked together. Will put these at the end of the island. Has a water polo tournament out there and the referees can stand on these. Ones they had last year will be put down by the deep hole for fishing. Chairman Hancock asked if she has the money for this. Mickey said she has this coming out of their maintenance fund and has the money for it. Commissioner Clark is good with this. Commissioner Young thinks this is good for the lake.

[10:18:01 AM](#) **Motion by Commissioner Clark to approve the purchase of two docks from Supreme EZ Docks, LLC for \$6,673.06. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[10:18:04 AM](#) Chairman Hancock said he will sign this purchase order and leave with Audrey.

EMERGENCY MANAGEMENT – REBECCA SQUIRES

- **CITY OF ROBERTS BOIL WATER ORDER UPDATE**

[10:18:33 AM](#) Rebecca said the City of Roberts has a boil order. This is going to be a long slow process. Need to isolate the sources and send samples. Takes time for the samples to come back. Keep evaluating and proceeding. Still have their emergency declaration. Distributing water every evening. Always looking for volunteers. Working on a contract for a permeant Environmental Company to do the oversight for testing. Be a licensed operator for the system. Do not need to be certified operators for daily operations. Person doing the testing and operational decisions does need to be certified. Are working on having a permanent certified operator. Going to be awhile and are going to have to deal with it. Chairman Hancock knows there are some unhappy people. How did the meeting go? Rebecca said it was straightforward. The Chairman or Mayor can issue a Declaration on their own but is only valid for seven days. Needed the Council to ratify the declaration so it can go for thirty days. Also spoke about the contract. Chairman Hancock asked about a plan for testing when and how. Rebecca said this is mandated with DEQ. Chairman Hancock asked if this is every day. Rebecca said this is not daily. In a normal healthy system is once a month. If they have a stressed system the tests are more frequent. This system is distressed. Need to find the source of the contamination. Commissioner Clark asked how long the system has been in or does she know. Rebecca said Roberts has had a water system since she has been aware of at least since 2005.

[10:21:29 AM](#) Chairman Hancock said the concern was they did not release a plan. Felt they were dumping so much chlorine they could not use the water to do anything with it. Rebecca said on the city website these orders are all posted and the testing is on DEQ website. Early in February they had too much chlorine. So, they were not to boil because this concentrates the chlorine. Later on, they have bacteria and ask to boil the water. So, the question is boiling and not. Is a personal decision. The level of chlorine is not dangerous. If they have questions or concerns they need to get bottled water. Have had a few calls from concerned citizens within the county that live near Roberts. Only need to do this if they are in the municipal system. Private homeowners can test their own water if they have concerns. General rule of thumb their domestic wells are fine.

- **POTENTIAL FLOODING**

[10:23:15 AM](#) Rebecca said last Friday sent this document per email this is still a draft form. Will take any comments to incorporate. This is a hazard specific to go with the Emergency Operations Plan. Going to show a video. The pictures flip through really fast. This is from 2017. Chairman Hancock said they can see the damage that was done. Commissioner Clark said they have added in bigger culverts. Rebecca said they upsized the culverts in these areas that washed out. Put in three six-foot culverts. In other big run off years this has been sufficient. Do not have monitoring for snow. But thinks they have more snow then they had in 2017. Commissioner Clark is not sure on the water content. Chairman Hancock said the problem in 2017 the ground did not absorb this. It all ran off. This was like a river running. Rebecca said it was unbelievable how much water there was. Commissioner Clark asked in 2019 they had some too when they drove out. Rebecca said in 2017 they had to rehabilitate a lot of roads. Commissioner Young said they may have a serious situation once the longer they go without the warm temperatures once they are hit with warmer temperatures.

[10:26:16 AM](#) Chairman Hancock said Economic Development Agency asked when this could happen. Told them this year. Rebecca said this is sheet or aerial flooding and usually happens with rain on snow event. Yellowstone last year was this type of event. This area is prone to this. When doing repairs, they did notice where the road level used to be and where this was built up to. There is a bit more mitigation each year. Last year happened around February 21. Obviously have not had rain yet but rain will be the trigger point. Other problem is if they get warm and do not cool off at night. Get into 50s and 60s during the day and 30s and 40s at night this will experience rapid melt. Is not sure how frozen the ground is underneath. One exacerbating feature is where Market Lake Butte Canal is that is an above grade canal and so this hampers the natural flow of the water so this gets trapped. Welcomes in Josh.

[10:28:07 AM](#) Rebecca said this is event specific emergency plan with trigger points. Biggest thing they as a Board need to be aware of if they get rain they will need to be checking in on this. If they get into a realm of a declaration this happens pretty fast. If they have something widespread and the State does declare and becomes Presidential level like it did in 2017 this moves fast. Need to make sure that Jefferson County needs to declare early enough and be part of the State declaration. Will work with Idaho Office of Emergency Management. Call the Governor to be included. That is why they have her to keep an eye on these things. Chairman Hancock asked if she wanted to introduce Josh. Rebecca introduces Josh McIntosh Area Field officer with Idaho Office of Emergency Management. Just texted him earlier to invite him over. Chairman Hancock said he missed the slideshow. They had tremendous flooding in 2017. Rebecca said a couple homes are threatened in this situation. There is a bridge that washed out last time. The ability for Kettle Butte Dairy to get their milk out. In 2017 had two or three semis slogging through trying to get their milk out. Were axle deep in mud and muck. It was bad. In Jerome County they were facing situations where farmers talked about dumping milk. This creates a hazardous problem. Will work with colleagues in Bonneville County. Can't not milk cows. Included in this is when they start a declaration and how they do the cost tracking. Had a spreadsheet in 2017. Now have a dashboard will do a training this week with Road & Bridge on how to use this damage assessment tool. Can monitor this in real time with this dashboard on where damages are.

[10:31:50 AM](#) Rebecca said she has gone over this with Rob. Will want to look at position specific responsibilities. There are some things they would expect them to do as the Board. Declarations and strategic priorities. These are their decisions. If there are extraordinary expenditures these would need to be approved. Have the Sheriff's Office and Public Works. Each agency will delegate into their agencies. Did not include specific positions for Emergency Management because it is all her. Asked for feedback on this document or the situation at large.

[10:33:19 AM](#) Chairman Hancock knows they have more snow out there than they had in 2017. Will depend how this melts off. How they are able to deal with this. Commissioner Young said if they have rain will have an issue. Commissioner Clark asked on the water did any of it ever run into the canal. Rebecca said no it did not. Chairman Hancock said it ponded up and made a lake. Rebecca said the very tops of the big ton bales were showing so the swans had somewhere to land. Inundated the pivot motors. A lot of growers lost their pivot motors. Can show another picture. Chairman Hancock said past the one home went around this home. Rebecca said they rented a bulldozer and built a berm around their home. Chairman Hancock said it flooded some cellars. There was a big lake covering a full mile. Rebecca shows a video Badger provided on 400 where they lost some pavement. The worst part was on 400. Chairman Hancock knows there was a car stuck out there. This was just a lake out there. Commissioner Young asked if they were able to farm that year. Chairman Hancock said they were. Rebecca said they can see the Snarr home the road was flooded drove through this and it was fender deep. Back of the picture is where this pooled up. Can see the berm around his farm yard. Building this up was the way to go. This drone video is too big to email but can put this on a thumb drive if they want to sit and watch it. Chairman Hancock said he was out there when this happened.

[10:38:32 AM](#) Mark asked where this is at. Rebecca said west of I-15 near Roberts. Mark asked if this flooding is likely to happen again. Rebecca said the sheet or aerial flooding requires a slope. Are relatively flat. The two places they experience this is west of Roberts Kettle Butte is in Bonneville County but when the water flows down this is the drainage from that. Look at topographical maps will see where the drainage goes. The other place is off the north butte of Menan. Had water run over the road there but did not experience the damage because this flowed off into the farm land. Other flooding is river flooding but that will be May, June or July. That is not as likely because they have two big reservoirs to fill up. Commissioner Young said this other could hit within the next few weeks. Chairman Hancock said if they get rain they need to watch out. This is something they need to be concerned about.

[10:40:12 AM](#) Rebecca said operational question by the Sheriff and Rob when closing a road is putting up road blocks. Had a little car that went through thinking it wasn't that deep and the car started washing away. Was 3 in the morning. Went to a Bingham County tower and the people did not know where they were. Were sitting on top of their car. This was a cold rescue where they were up on their car. Could have a manual block or use heavy equipment to block the roads with. Think there is a road there but could be a crater out there. Commissioner Clark said people like to go out and drive around. Chairman Hancock said a few homes were tough to get to because of the washed-out roads. Commissioner Clark asked if any homes were flooded. Rebecca said no. Chairman Hancock said no there were two that were close to being flooded. Rebecca said they had some that the water overtopped their domestic well. If that happens they have to test the well and clean this up. Is doing a public information post. Did a social media post with the video. Has a press release today to go out. Has updated the website to include flood preparation. Need to know

their property. Army Surplus has sandbags. Commissioner Young said they have some. Rebecca said this is for public infrastructure. Will sell sandbags if they have enough it is a homeowner's responsibility to provide their own. If they sign up for notifications or watch the Facebook page. There is a lot of ways they put out notification. People need to be aware of their surroundings.

[10:43:24 AM](#) Recess until 11:00

Open session 11:00

JEFFERSON COUNTY SOIL WATER CONSERVATION DISTRICT

ADMINISTRATIVE ASSISTANT – LINDA PATTERSON

BOARD SUPERVISOR – RIC STERZER

- **FUNDING REQUEST – (ACTION ITEM)**

[11:00:43 AM](#) Ric said the packet they handed them tells them what they do at the Soil Water Conservation Office. Provide funding for farmers in circumstances. Gave the letter to Colleen is asking for \$9,500 and if they receive this the state will match this. Have been generous in the past and would appreciate this for the future. Chairman Hancock said they have this budgeted. Is grateful for what the Soil Water Conservation District does. Seem to spend their money wisely. Colleen said they have the intent letter to sign. Commissioner Clark reads letter of intent. "To Pat Hendren with Jefferson Soil & Water Conservation District. We, the Jefferson County Board of Commissioners, barring unforeseen emergencies, affirm that we intend to consider a budget request in the amount of \$9,500 to the Jefferson Soil & Water Conservation District for the year 2024. (July 1, 2023 to June 30, 2024) Such funds are to be used by the District to carry out an active conservation program as outlined in the District's annual work plan. It is also our understanding that the State of Idaho is authorized to match county funds received by the Jefferson Soil & Water Conservation District, not to exceed twice the county allocation, provided the State Legislature appropriates adequate funding to meet the requested match."

[11:03:48 AM](#) **Motion by Commissioner Clark to approve the budgeted amount of \$9,500 with a letter of intent to Jefferson County Soil & Water Conservation District. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

PUBLIC WORKS – ROB CROMWELL

- **INCREASE COMP TIME BANK – (ACTION ITEM)**

[11:05:43 AM](#) Rob said he is not feeling very prepared today. Forgot the resolution today. Is requesting comp time bank to be increased to 250 hours. Only have about four individuals that are topping that right now. Most are at 140 hours right now. Over the last two weeks a lot of the crew has logged seventy hours of comp time. Number one priority will be to get this burned down. Need a chance to do this. Chairman Hancock asked if they want to extend this and have a timeframe of six months. Rob thinks so. Could even add this be burned off by September 30 so they are not carrying this over into another budget year. Commissioner Young knows they like to use this for hunting season. Chairman Hancock said they just have to get down to the regular cap amount. They have had an exceptional snow year. Rob said every chance he gets he sends a crew out west to try and give them a break. Have not had much of a break anywhere. If they could increase this bank to 250 to be burned off by September 30 would give them the breathing room they need for the year.

[11:08:48 AM](#) **Motion by Commissioner Young to approve Road & Bridge to increase their comp time to 250 hours to be used by September 30. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **UPDATE**

[11:09:18 AM](#) Rob said they are trying to widen the roads up. Got everything opened. Have some one lane roads out in Roberts, Hamer and Mud Lake. Trying to get these widened to two lanes. Last week was able to acquire from Bonneville County two rotaries. Will look at these when they go to the shop. These were \$1,000 apiece. Have interchangeable parts. Will get both running or keep one and have one for parts. The rotary they did have the clutch has gone out of. Have not been able to find replacement parts for that. Able to band-aid this back together. Working for them somewhat. For Solid Waste have one quote for an aerial survey on the cell they are closing. Need to wait for the snow to melt. If there is snow on the ground they get reflection and do not get an adequate reading. Hope to have a second quote to make sure he is getting the best deal. Should have this next week. Next week four of them are going to Boise for the Solid Waste conference. Will get their CCE for continued educations. Just in case they have any flooding emergencies they are taking separate vehicles so two of them can come back if needed.

[11:13:27 AM](#) Chairman Hancock said the airport road out in Mud Lake have had to plow this themselves all winter. Hoping the County would start plowing this. Goes past the airport. Commissioner Clark said they probably end up plowing before the County plows are out there. Rob said he will talk to Brian on that. Chairman Hancock said they will go do a tour of the shop.

- **TOUR OF ROAD & BRIDGE SHOP**

Commissioners and Audrey Moon went to the Road & Bridge shop. Are met by Administrator Rob Cromwell, Supervisor Mike Carter and Mechanic Broch Williams. View the new rotary plows that were purchased from Bonneville County. Are trying to fix one it runs they are just figuring out how to get it to engage. The other one the rear end is bad they may be able to run this as front wheel drive with chains. Mike went over issues they are having with the plow trucks breaking. Rob said last week they only had two that were able to go out due to issues. They will need to invest some money into these. Wants to look at ordering three trucks. Chairman Hancock thought the orders had been cancelled. Mike said that they had some ordered that were years out and Dave cancelled these. Bonneville County ordered a Peterbilt and it took about a year. Rob said Kenworth is building these. Just not taking special builds. Chairman Hancock said they may want to look at Western Star. Mike said they prefer to stay away from Mac, Volvo and Freightliner. Would like to see some more ordered. Chairman Hancock said the money is the issue just put the money into a paver. Commissioner Young said they have the COVID money they need to use this somewhere this might be a place. Chairman Hancock said they need

to think about an updated shop though as well. Rob and Mike go over the issues with the plow trucks. Mike thinks if they can up the equipment line \$100,000 next year that would help.

11:15:05 AM Motion by Commissioner Clark to adjourn at 11:15. Second by Commissioner Young. All in favor – aye. Motion passed.

Scott Hancock
Chairman of the Board

Audrey Moon
Clerk of the Board

Colleen C. Cole
County Clerk



5-1-23
Date

5/1/23
Date

5/1/23
Date