

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES  
APRIL 24, 2023**

Meeting called to order at 9:01. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Prosecutor Mark Taylor, Sheriff's Secretary Melissa Farmer, IT Garn Herrick, Planning & Zoning Milton Ollerton, Public Works Rob Cromwell, Noxious Weeds & Invasive Species Mitch Whitmill, Maintenance Travis Thompson, Public Works Rob Cromwell, Assessor Jessica Roach, Probation Tammy Adkins, Park & Recreation Mickey Eames, Extension Office Lorie Dye, Emergency Management Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Chairman Hancock. Prayer offered by Commissioner Young.

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**ELECTED OFFICIALS – DEPARTMENT HEADS**

• **STAFF MEETING**

**9:03:05 AM** Extension Office Lorie Dye said the 4-H schedule went out last week. This is fun and packed all summer long. Are moving their stuff on Wednesday and Friday. Have hired a mover, Sumo Moving Company, who will be helping them.

**9:03:56 AM** Public Works Rob Cromwell they have quite a bit going on with Road & Bridge. Finishing up chip hauling from Arco. Should finish this up today. Still in the full swing of patching. Thinks they will remove break up limits this week. Will try and coordinate with Bonneville and Madison County. Also, out at Circular Butte landfill they are advertising for a mechanic operator position. Looking at some projects to help things out there. Commissioner Young asked if they have any applicants. Rob said they have not received any yet. Tried looking through the existing applicant pool they had but no one was interested.

**9:05:51 AM** IT Garn Herrick for another month they had no one click on spam emails. People are liking the phishing alert button on Outlook. Got the report and found this is doing its job. Rebecca asked if they have any legitimate emails reported. Garn said yes, but they review these and send them back. Have moved all of their items from the basement. Will start several upgrades over the next few months. Will forewarn anyone before they interrupt anything.

**9:07:28 AM** Maintenance Travis Thompson said last week they had an issue with the boiler's downstairs. Got this taken care of and the heat is back up and working. Will start lawn care the end of this week or beginning of next. Sprinklers may be coming on randomly as they adjust these. Will get their stuff out of the basement this week. Mitch asked on thatching the lawns. Travis said they are going to try and do this. Need a piece of equipment. Mitch will hold off before they fertilize. Wants to get this done in the next couple of weeks.

**9:08:47 AM** Planning & Zoning Milton Ollerton they are continuing to process permits. Will have a hearing on impact fees this month. Also have a hearing on the City of Menan area of impact. Thinks this is ready to be finalized. Hired movers they started this morning moving filling cabinets and boxes upstairs. Will help move the Assessor and the rest of their items from the cages.

**9:09:49 AM** Probation Tammy Adkins does not have anything new. Has been steady the last few months.

**9:10:03 AM** Noxious Weeds & Invasive Species Mitch Whitmill first of all wants to let them know they have an auction they are putting online. The auction opens May 3 and closes May 17. Items need to be put on today. Will work with Road & Bridge on their heavy equipment items. Might be able to accept this over the next couple of days. Will have an ATV training at County Line landfill pit. Will do one from 10:00 to 12:00 and another from 1:00 to 3:00. If anyone needs safety training. This is a once in a lifetime thing. Do need to do an online eCourse first. Then have a two-hour field course where he will be the instructor. The fuel station in Roberts is in the last phase. Waiting on an electrician bid. Hoping this will be online mid next month. Will put an email out for those that need to use this facility. Will be the same as what is at Road & Bridge. Will have three options for anyone working in those areas to fuel up. Commissioner Young asked on spraying the weeds out in Jefferson Hills. Its Jefferson Greens. Mark said this is a subdivision south of the golf course. Chairman Hancock said they will talk about this with him later. Rebecca asked Mitch if he could reach out to Mickey on that training since she is not here today. Mitch said he can. Also, when they send stuff for the auction if they could send this to [jeffersonweedauction@co.jefferson.id.us](mailto:jeffersonweedauction@co.jefferson.id.us). Needs to go to that auction email box so it gets properly processed.

**9:14:18 AM** Sheriff's Secretary Melissa Farmer is here on behalf of the Sheriff. Did not give her anything to report.

**9:14:41 AM** Assessor Jessica Roach they are pretty slammed right now. Just finished circuit breaker applications. Now they are adding these into the system. Trying to get everything into the system. Will speak to them on a few things after this. Have posted for an Appraiser last week. Has one applicant so far. Chairman Hancock said they are working with Milton on moving. Jessica said yes, she appreciates them helping with this. Lorie asked on the key to Mud Lake. Commissioner Young said he does have the keys. Chairman Hancock said they would like to go and look at this. Lorie would like to see if they can use the space. Maybe when they go look at it they will tag along.

**9:15:44 AM** Emergency Management/HR Rebecca Squires thanks everyone on getting the basement area cleared out. This was a short deadline. Do have a lock for the container on the westside. This is a combo lock she will get to Milton. Then if they share this combo with those that need access. Get the moving invoices to her to take care of. Appreciates their help on this. Will have to coordinate on the laydown yard and where the sprinklers are. For HR if they have not started evaluations this is the time. Does not need to see them just have them make it to Marilyn for the employee's file. On Emergency Management thinks they are done with sheet flooding. Will start watching the rivers. Need to look on the east side of the county they still have a lot of snow.

**9:19:01 AM** Jessica said they have a spring pictometry flight. If they do have major flooding they will re-fly this at a reduced cost. Rebecca said this is something to keep in mind as it would be included under their cost recovery. Commissioner Clark asked when they will fly over. Jessica

said they were sending planes out. Bonneville is getting flown over as well. Had been waiting to see if the snow has mostly melted. Have a narrow window between snow and leaves. They may have to come back during the fall.

[9:20:20 AM](#) Prosecutor Mark Taylor they are keeping busy. Advising them all. Dealing with lawsuits as they come in.

[9:20:35 AM](#) Clerk Colleen Poole has budget sheets it is that time. There is a memo inside with dates.

[9:20:48 AM](#) Commissioner Young said he does not have anything. Appreciates them all.

[9:21:08 AM](#) Commissioner Clark appreciates everyone for what they do. Talked to Mickey who is out of town asked if the movers will be here for a few days. Milton said today, Thursday, Friday and a few days next week. Commissioner Clark asked if they have enough room for Park & Recreation. Rebecca estimated space available. Thinks they will be fine. If there is not they get more storage. Commissioner Clark said she has a desk and a few things. Rebecca said they could always find somewhere to stash it.

[9:22:26 AM](#) Chairman Hancock thanks everyone. Understands they are all busy. Did have a bid opening for the lower level. Low bid was ESI at around \$949,000. Will start very soon. Appreciate everyone working with them. Hoping this will be a benefit to the county once it is done. Asked Tammy to meet with them for a second.

[9:24:13 AM](#) Chairman Hancock asked Tammy if she found anyone. Tammy said she has one person that is interested in the part-time. Is still on with the Sheriff's Office until June. May need to look at the amount. Have a couple of ideas. This came about last week last minute. Need to get with Rebecca on this before solidifying a few things.

## **ASSESSOR – JESSICA ROACH**

### **• RESOLUTION #2023-15 – DISPOSITION OF COUNTY PROPERTY – (ACTION ITEM)**

[9:25:29 AM](#) Jessica has a resolution to put the Astro van on the auction. Has outlived its use. Chairman Hancock said they have resolution 2023-15. "Resolution Authorizing Disposition of County Property Resolution #2023-15. At a meeting of the Board of Jefferson County Commissioners, State of Idaho, on the 24 day of April, 2023, the following was adopted, to wit: Whereas, Idaho Code 31-829 requires the Board of County Commissioners to authorize the sale replacement of personal property, which is obsolete, worn or damaged so as to require replacement; and, Whereas, The Assessor's Office has proposed for sale or destruction, the below listed personal property that is of no further use to the County; Be it therefore resolved that the Board of Jefferson County Commissioners hereby authorize the immediate sale or replacement of the following under the supervision of the Jefferson County Assessor. 2002 Chevy Astro Van that is beige in used condition and has 103,151 miles. Approved and adopted this 24<sup>th</sup> day of April, 2023."

[9:27:10 AM](#) **Motion by Commissioner Young to approve resolution #2023-15 for disposition of county property. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:27:29 AM](#) Colleen reminds anyone selling at the auction to let her know so she can remove it from the insurance.

### **• DMV ADMIN FEES**

[9:27:56 AM](#) Jessica is here for a discussion on moving forward now that House Bill 85 was passed allowing the county to set a title fee. Does not have all of the statistics. Are still trying to figure some of this out. Got a couple of curve balls. Predicted last estimation was over a year ago. That is continuing to rise predicted to lose another \$30,000 of revenue. This is based off of more people going online. House Bill 85 will give the county extra revenue for titles. Met with District 6 Assessors and they have a couple of concerns. By statute they are only allowed to make enough to cover the costs of operations. They are a bedroom community between Madison and Bonneville County. If they are significantly different they could see dealerships and customers county hopping. Since the 90's been a straight \$14 title fee and part of this is shared with the state they were getting \$3 out of this. Running the numbers this impacts the registration admin fee. Looks like the county is charging everything but they have to at this point. Last year they set the admin fee at \$8 as they were predicted to lose \$42,000 in revenue. Went from six to four employees with the loss in revenue and transactions.

[9:30:30 AM](#) Jessica said before them they have based on calculations this is what she would prefer to do until they have a year's worth of data. Would propose they reduce the admin fee from \$8 to \$7 and have a \$7 title and admin fee. Putting the title at \$7 would be a total of \$21 title fee. It's been a \$14 title fee since the early 90's. Most counties are still in the process of setting these. Bonneville was estimating \$5 to \$6 and Madison was looking at \$9. Right now, does not have enough data to predict where the revenue will fall. They might be okay going down to \$6. Chairman Hancock said it looks like she has done a lot of research and has looked into a lot of data in this. Feels comfortable on the proposal with the homework she has done. Will have to have a public hearing to set these. Will need to advertise for a public hearing but does not see any issue with what is being proposed. Commissioner Clark thinks this looks good.

[9:33:00 AM](#) Jessica said with the loss of transactions and reduced budget is hoping they can go down to \$6 but want to make sure they are not short-changed. Chairman Hancock said she has done her homework. Can go with what she has done already and then in a year can determine if this is reasonable. Not supposed to collect more than they need. Right now, this is a guessing game. Commissioner Clark said this is falling in line with neighboring counties. Jessica said that is one of the important things. Will work on a public hearing.

### **• INDUSTRIAL PROPERTIES – POLLUTION CONTROL EXEMPTION – (ACTION ITEM)**

[9:34:28 AM](#) Chairman Hancock said he did look at these have Idahoan and Idaho Pacific. Does not see anywhere this was signed. Jessica said this was part of an industrial report. Got to reading statute and found that they should be approving. Not sure what was sent in the email. Chairman Hancock said it was all sent. Jessica said this is based off the value.

[9:35:10 AM](#) **Motion by Commissioner Young to approve the pollution control exemption for Idaho Pacific Corporation. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:35:39 AM](#) **Motion by Commissioner Clark to approve the pollution control exemption for Idahoan Foods. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:36:10 AM](#) Chairman Hancock said Idaho Pacific did not have itemized lines. Jessica said they both do but this ends up being quite a few pages. Audrey asked if this needs a letter sent. Jessica will look at this and let her know.

#### **PROBATION – TAMMY ADKINS**

- **RESOLUTION #2023-16 – DISPOSITION OF COUNTY PROPERTY – (ACTION ITEM)**

[9:37:04 AM](#) Tammy said she wants to get rid of the van. This van has not been driven in over a year. Has been sitting in the back. Chairman Hancock has resolution #2023-16. "Resolution Authorizing Disposition of County Property Resolution #2023-16. At a meeting of the Board of Jefferson County Commissioners, State of Idaho, on the 24<sup>th</sup> day of April, 2023, the following was adopted, to wit: Whereas, Idaho Code 31-829 requires the Board of County Commissioners to authorize the sale or replacement of personal property, which is obsolete, worn or damaged so as to require replacement; and, Whereas, the Probation Department has proposed for sale or destruction, the below listed personal property that is of no further use to the County; Be it therefore resolved that the Board of Jefferson County Commissioners hereby authorize the immediate sale or replacement of the following under the supervision of the Jefferson County Probation Department. 2007 Ford XLT Super Duty E350 Passenger Van that is white with 63,776 miles. Approved and adopted this 24<sup>th</sup> day of April, 2023."

[9:38:36 AM](#) **Motion by Commissioner Clark to approve resolution #2023-16 for disposition of county property. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

#### **NOXIOUS WEEDS & INVASIVE SPECIES – MITCH WHITMILL**

- **RESOLUTION #2023-19 – DISPOSITION OF COUNTY PROPERTY – (ACTION ITEM)**

[9:39:25 AM](#) Mitch said he also has a resolution for some items to go on the auction. Chairman Hancock said they have a resolution. "Resolution Authorizing Disposition of County Property Resolution #2023-15. At a meeting of the Board of Jefferson County Commissioners, State of Idaho, on the 24<sup>th</sup> day of April, 2023, the following was adopted, to wit: Whereas, Idaho Code 31-829 requires the Board of County Commissioners to authorize the sale or replacement of personal property, which is obsolete, worn or damaged so as to require replacement; and, Whereas, the Noxious Weeds & Invasive Species Department has proposed for sale or destruction, the below listed personal property that is of no further use to the County; Be it therefore resolved that the Board of Jefferson County Commissioners hereby authorize the immediate sale or replacement of the following under the supervision of the Jefferson County Noxious Weeds & Invasive Species Department. 1 – Aluminum truck tool box, 2 – 300' Hanna electric hose reels and Hotsy pressure washer system parts only. Approved and adopted this 24<sup>th</sup> day of April, 2023."

[9:40:48 AM](#) **Motion by Commissioner Young to approve resolution #2023-19 for disposition of county property. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:41:48 AM](#) Chairman Hancock said they have a subdivision by the golf course. Jefferson Greens they had a road that was supposed to go across the railroad. The weeds have been coming up. This is a right-of-way that they have that they need to spray. Mitch did not know this needed sprayed. Thinks he knows where this is. Did not know this was an approved right-of-way. Commissioner Young said they are working with the Railroad Crossing. Chairman Hancock said the one inside the subdivision if they could put a sterilant on this. Mitch said he will get out and do this. The backpacks open up May 1. Turning green but haven't started growing yet. Looking about mid-May before they do applications. Glad to see the snow melting.

#### **COMMISSIONERS**

- **ANNEX LOWER LEVEL IMPROVEMENT – CONTRACTOR AWARD/CONTRACT – (ACTION ITEM)**

[9:43:46 AM](#) Chairman Hancock said next is the lower level improvement contract award and contract. Went through this because it would not show the comments and where they went. Commissioner Clark said he looked at this a bit. Chairman Hancock said they could not follow the remarks. Would be nice to see where these belonged. Mark said they highlight the issue. Chairman Hancock said it did not keep these together. Mark said there were some concerns. Chairman Hancock said he saw these. Have went through thousands of these contract documents. Most of these are boiler plate put in by the Institute of Architects. Is a boiler plate. This is a tried and proven contract that has been out for years. Mark said most of these are the specific scope with the contractor that needed clarified. Rebecca said she has the document up and has these in the right spot. Thinks this is a setting on how they open the review window. There was a subsequent email from Jeff at NBW the architect is not a signatory to this agreement. Any changes they make and then they present this to the general contractor. Chairman Hancock thinks that is fine. Rebecca said it is just a matter of if they want the changes made or if they want to sign without the changes. That is their decision.

[9:47:07 AM](#) Chairman Hancock said they had some that were valid but some may not be as important. Looking at document. Rebecca said at track changes click show all markups and there is a comment button. If they touch the comment on the side it takes him to that part of the contract. Chairman Hancock said they have a scope that needs attached on the work that needs done. As long as they have this they should be okay. Mark said maybe. Chairman Hancock said in his experience this is generic and that is specific. Mark said throughout the contract refers to "the work". Depending on what aspect of the project they are working on what the work is changes. Lumping all of this together. They want a completed project. Chairman Hancock said they could add per attached scope of work. Rebecca said this type of negotiation does this need to be online or do they want to take this offline to hammer through. Need to present the architect with our proposed contract. Give this to them because they are the project manager.

[9:51:11 AM](#) Chairman Hancock said they need to approve the contract amount. Rebecca said it is with ESI \$949,730. Chairman Hancock said they need to approve the award to ESI for that amount and will provide them a contract they agree on to them. Rebecca said ESI stands for Engineered Structures Incorporated.

[9:53:13 AM](#) **Motion by Commissioner Young to approve the contract award to Engineered Structures Incorporated (ESI) with a provided contract they approve for \$949,730. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:53:54 AM](#) Rebecca said they need to get this done. What is holding them up is the contract documents. Need to present this to ESI. Once they get this nailed down wants to be able to sign this as soon as possible. May look at a mid-week meeting. Just depends how fast they can get this done. Chairman Hancock said he is heading to McCall on Wednesday. Could do in the morning if they need to. Need to agree to what is being sent out. Asked about the other documents. Rebecca thinks they are good on the others at this point. Mark said this is the last one that was reviewed. The others had a lot fewer issues. Rebecca reviews where they are at on this.

- **APPROVE CLAIMS – (ACTION ITEM)**

[9:55:31 AM](#) Commissioner Clark said he did not have anything. Commissioner Young said he did not see anything. Chairman Hancock said he did not see anything.

[9:55:55 AM](#) **Motion by Commissioner Clark to approve claims from 4/10/2023 to 4/21/2023 for \$381,557.80. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **APPROVE CERTIFICATES OF RESIDENCY – (ACTION ITEM)**

[9:56:47 AM](#) **Motion by Commissioner Clark to approve certificates of residency for the College of Western Idaho for Joshua Duvall, Kaleah Kunz and Abigail Owen. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:57:15 AM](#) **Motion by Commissioner Young to approve certificates of residency for the College of Eastern Idaho for Joshua Duvall. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:57:33 AM](#) **Motion by Commissioner Young to approve certificates of residency for the College of Southern Idaho for Joshua Duvall and Kaleah Kunz. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**

[10:01:50 AM](#) **Motion by Commissioner Clark to approve commissioner meeting minutes from February 21, 2023 with noted changes. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

## **PLANNING & ZONING – MILTON OLLERTON**

- **PUBLIC HEARING – APPEAL – APP-23-03-01 – DUWAYNE BROWN – (ACTION ITEM)**

- **CONDITIONAL USE PERMIT APPEAL**

[10:02:42 AM](#) Chairman Hancock said they will move into an appeal hearing for DuWayne Brown. Will use these sign-up sheets for those that wish to speak. Do take these seriously and will listen to these carefully. Commissioner Clark is going to recuse himself from this hearing. Chairman Hancock said Commissioner Clark has recused himself so it will be himself and Commissioner Young listening. Will now hear from our Planning & Zoning Administrator.

[10:03:42 AM](#) Planning & Zoning Administrator Milton Ollerton said this went to hearing with the Planning & Zoning Commission. The Planning & Zoning Commission recommended denial. Included in the packet the minutes and decision letter. This was based on the fact that the land use table and zoning code only list trailer rentals and not truck rentals. Can see a U-Haul sign as they drive by the property and they may have a light passenger U-Haul truck. This is for trucks and trailers. This is a technicality the Planning & Zoning Commission used to deny. Challenge on this application is this is in the R-5 zone. The land use table lists a lot of uses that folks are not aware of. Lists this as a conditional use permit. Purpose of that conditional use permit is when Planning & Zoning Commission approved the land use table these will be allowed uses with a conditional use permit so they can mitigate the circumstances with how the business operates and have less of an impact on the neighbors. Want to mitigate the impacts to the neighborhood. This is on seventy-seven-and-a-half-acre parcel. Is zoned R-5. Is agricultural. Had a number of corrals in this area which have been removed and that is where the trailers are. Does not have an onsite office has a location but it is not manned. Can pick up and drop off trailers with discussion. There is no employee onsite. Some zoning codes will reference the NAICS or North American Industrial Classification System because they cannot list every use in the land use table. Some refer to this book to identify uses that are similar uses. The applicant sent in the picture of this page that shows that truck and trailer leasing is similar in nature. They are not renting out the driver just the vehicle. This book indicates these uses are similar. The county land use table in the zoning code does not speak to truck rentals only trailer rentals. The point of this in the appeal letter was leasing trucks is similar to trailer and RV rentals. Does rent out trailers, camping trailers and RV's. Have utility trailers and U-Haul vehicles. The purpose of this is to show the similarity. The way the Jefferson County code states "Any other uses not specifically mentioned in Sec. 112-595 but of a significantly similar in nature as that enumerated therein for a particular zone may be considered for a conditional use application after review and approval of the Board." Put this in to show they have the authority to decide is this is similar in nature. Have a map of the location. See the zoning around this. Does have smaller lots around it. This is a google map image and the corrals are not there any longer and have a trailer business there. Can see the neighbor's house and frustration with this business because when they bring back a trailer they see this house. The neighbor provided testimony at the Planning & Zoning hearing that folks knock on his door to turn in keys. The frustration with easy access this creates to his property. Can see this on the picture. The property line is close to the barn. They have a twenty-foot easement along the barn. This easement is not aligned with the road entrance. The road that goes back to the lot is aligned with the twenty-foot easement. Next slide is the image zoomed in.



[10:12:22 AM](#) Milton said the Planning & Zoning Commission got hung up on the concerns from the neighbor. Because of the twenty-foot easement the question came up about how to put a fence up. Needs access to the barn and the middle that has an open tool shed. He would need to access three different locations along this. He is the neighbor. When the Planning & Zoning Commission got hung up on mitigating these concerns. Do they fence the property line that is after the easement and provide gates? Or do they fence the easement? The easement leads to the back lot. This became overwhelming. Got hung up on if they can rent trucks. To mitigate this the staff recommended and some were offered. Operation be limited Monday through Sunday. Does have some occasional drop offs later in the evening. Conditional use permit would have to match the site plan. Use would need to be developed in accordance with the site plan. Storage of the trailers needs to meet the proper setbacks. Within ninety days a six-foot screening fence should be put up. Need to indicate that straw bales do not count they need a proper fence chain-link with slats something that looks good. Not sure if they have driven around seeing the signs for DB Rentals. Added a condition to follow the sign ordinance. Any where there is a sign in the county rights-of-way will ask Road & Bridge to move these. There are a number of signs around the county. There need to be signage on the office building and fence letting them know the home is not part of the business. Need to be large enough so folks can there is not an operator onsite. Those renting can get ahold of them at the business and not go and bother the homeowner. Can see from the pictures the impact to the neighbor is large. This is allowed in the R-5 zone. Is fine just need to mitigate these concerns. Thinks they can be mitigated. Chairman Hancock asked for any questions.

[10:16:57 AM](#) Chairman Hancock said basically according to the land use and map they can permit this with a conditional use permit. Milton said yes. Mark said there is an asterisk on this because trucks are not. Milton said they are not listed in the land use table. Commissioner Young said they are listed in the national code. Mark said they are lumped together in the national code but not the county code.

[10:18:02 AM](#) Chairman Hancock invites the applicant to come forward and give their presentation.

[10:18:18 AM](#) DuWayne Brown 3528 E 300 N in Rigby. Have been there for five years. Provides for the family along with farming. They had signs up but the original owners took these down. They did not like the signs. The new owner just moved in June and knew this was there. This is how he provides for his family. Commissioner Young may at the end. Chairman Hancock asked why they have not gotten the conditional use permit yet. Been there five years. DuWayne said it is but just never did it. There are ten other businesses down his road and none of them have it. Did not realize a permit was that strict.

[10:19:57 AM](#) Chairman Hancock said he has the sign-up sheet. Will start with those for this. Colleen asked a time limit. Chairman Hancock said five minutes.

[10:20:08 AM](#) Luke Hicks 263 N 3600 E. This is the first time he has spoken for something. As Mr. Ollerton said that the land use code does not relate to trucks but does say if this is imminent similar. Thinks trucks fit into being similar. Has used DuWayne's business can rent a trailer instead of having to own one. Thinks this is low impact business. Is close to Highway 48. One problem for small businesses is that Jefferson County has a large amount of residential with a small amount of commercial. Own properties on two sides of Mr. Brown. Has not seen any impact. Appreciates the homeowners and thinks the efforts with possible signage to help provide some benefit. Hard to work by someone that has a difference of opinions. Someone tore down old corrals and put in a nice clean business.

[10:22:00 AM](#) Wayne Brown 303 N 3600 E in Lewisville. Is for the business. This helps the farm. The rights-of-way are used more for farming than for the rentals. When they haul corn and manure out of the field. This is on the outskirts of town so people do not have to haul trailers through town. Provides his living this way. Probably should have had a conditional use permit. Did not realize this. Started with a few trailers and it kept growing. Recommendation with the new enlightenment on the trucks that this is passed.

[10:23:24 AM](#) Chris Hayes 307 N 3600 E in Lewisville is just down the road from this. They are basically right in the middle of Mr. Brown's property. DuWayne started this a few years ago. Mr. John Erickson owned this property it was rundown with wire, burned up corrals and broken straw. DuWayne goes down every day and has cleaned up so much debris. This was terrible down there. Has been cleaning up the property and started rent out trailers. Neighbors are happier he keeps these in excellent shape. If they put a privacy fence in thinks this would be great for the other neighbor. DuWayne and Wayne when they farm is their main access road. Have the trailers where the old corrals are. There used to be farm trucks going in and out constantly. Row of grain trucks compared to trailers that go in and out. Does not see the problem with it. Is for this business.

[10:25:49 AM](#) Chairman Hancock said they have no one signed up neutral have one against.

[10:26:00 AM](#) Jordan Erickson 325 N 3600 E is the neighbor adjacent to the property. The staff report that was put together was accurate. At the Planning & Zoning Commission hearing read some comments. Would like to read this so they know where he is coming from. Chairman Hancock said the letter was sent to them. Jordan said they have read that. Chairman Hancock said they have. Jordan said the customers come in the shop, barn and ring their door bell early in the morning and at night. Will come to the back door as they can see it from the property where they pull in with the trailers. If they are in the yard they will come and find them. Will park in their driveway at night. Will shine their lights in their window. Get frustrated because they cannot help them. Almost all of the customers use part of their property to back up and turn around. These disruptions make them uncomfortable being outside with three small children. Having complete strangers around at any given time. The hours are listed at 7:00 to 7:00. But when this is busy these are not the hours. In the application it suggested during emergencies they drop these off after hours. Seems to be more of a convenience. Does think these issues are up to DB Rentals to address and resolve not them as residents. Planning & Zoning Commission agreed these issues need resolved. Is not a grumpy neighbor that opposes everything. Would prefer to not be there. However, they do want to live their life without being constantly interrupted. Is a property owner as well and has rights. Never said that DuWayne should not be able to run this business there. Need to have necessary infrastructure. Thinks Milton's report on a fence this may fix some of the issues. Need to be specific on the condition of the fence. Mentioned he could string up barbwire and straw bales which would not be desirable. Need to address the fence, type, length, completion, access points, maintenance responsibility and this needs to be on the Browns side of the property.

[10:30:45 AM](#) Chairman Hancock said that is all that have signed up. If Mr. Brown wants to come back up.

[10:30:57 AM](#) DuWayne Brown said they would put up a matching fence on the other two corners. This is a barb wire fence to match the other side. Do not want to put up a big white fence. Would put this on the property line. The right-of-way is needed because the equipment sticks over.

Would stick this on Jordan's side because a disk would not be able to fit down this. Put this on his side of the property so they can still use this for their equipment. Chairman Hancock asked for any questions. Could they bring up the site picture again. Commissioner Young said the property line is along the building. DuWayne goes over the map of the property. Is by the trailer. That is where they could put a fence. Chairman Hancock said Mr. Erickson has access to this road as well. Wouldn't it be better to put in a privacy fence and move the access and make it wider? DuWayne said they have the trailers back here. Have all of the buildings here. The corrals are where the trailers are. There are no lights shining through. Shows where the trailers are. Shows the section that may allow lights to shine through. Chairman Hancock asked how many trailers. DuWayne said they have thirteen of all variety. The U-Haul trucks line up in the front. This is maybe once a month. The trailers he owns. Chairman Hancock said these are a variety. DuWayne said they have dump trailer, utility and RV's. Commissioner Young asked about the office. DuWayne said it is just a little old chicken coop that was there they use as an office. Commissioner Young asked on the property line. DuWayne showed on the map. Chairman Hancock said a privacy fence up past the trees. Need to go back further to make this look right. Milton said a privacy fence is not just for lights it would defer people from going there. DuWayne thinks this it out of place. Chairman Hancock said this is a business not a farm and are trying to separate the properties. Commissioner Young said it looks like one property. DuWayne asked about trees. Chairman Hancock said these are messier and break. Does not see this as an option. Need to go back far enough with the fence. Commissioner Young would like to see what the Ericksons think. Have conditional use permits to help those affected. This does defer from their private rights. Thinks he should have some say. Chairman Hancock asked what he feels on the privacy fence.

[10:38:20 AM](#) Jordan said on a privacy fence would prefer this the entire distance. They are separating a business from a residence. As far as lights they pullup by the white car and point at their home. Does not feel this should be on his property. It will not be his fence. There is plenty of room. There is plenty of room to get back to the other property. There is a shop. Commissioner Young asked how he accesses this. Jordan said that is where the easement comes in. Uses these everyday as that is where he parks. Would need to have a gate there. Would have to come back up around. Chairman Hancock said they need the delineation between the two one is private and one is a business. Thinks they have plenty of room and could make the roadway a bit wider. DuWayne said they will only be there a few more years before they move. The fence would be better on the property line because they own this. Otherwise the fence is a waste. Would put in nice gates. Can't have this going out further they will take away farm land. Chairman Hancock asked if they will farm all of this. DuWayne said yes that is why no gravel is being hauled in. This is still dirt. Will eventually farm this. Can put in a chain link to a certain area and then finish it with barb wire. Will put some gates in. Then people are not driving through and add some signage so they know this is not part of it.

[10:42:27 AM](#) Jordan would still think this needs to be on their property. This is their fence. DuWayne said this would be in the middle of the driveway. Jordan is talking property line. Chairman Hancock said as long as this is close to the property line. Milton said the easement can be moved. The easement is not the problem. Not going to fence that. Fence the property line. DuWayne said the property butts up against his. Chairman Hancock said the easement is along the property line. Chairman Hancock said Mr. Brown has a comment.

[10:43:58 AM](#) Wayne said he thought Jordan wanted this on their side of the easement. There is a well there. This narrows in the driveway with that well. Really need to watch this or it is hit when they take in equipment. Chairman Hancock asked whose well this is. Wayne said it is their well. Jordan put in a new one. Chairman Hancock asked for any other question. Will let this go back to Milton for final remarks.

[10:45:18 AM](#) Milton said this seems to fit. Could approve this based on interpretation of the land use table and code mitigating these issues is important or these will continue to be problems. Need to fix these so the neighbor can live there peacefully. The fence needs to go up and they need signage on this. Indicating this is not part of the business.

[10:46:09 AM](#) Chairman Hancock said they will close the hearing portion on this reflecting the comments that have been made.

[10:46:22 AM](#) Commissioner Young does like that Jordan is willing to work with the Browns. Trying to mitigate the impact when these businesses are put into an R-5. Sounds like there has been some disturbance. Defiantly in favor of approving this with the conditions. Chairman Hancock said it seems like Mr. Erickson is not opposed provided they have proper mitigation. One thing they discussed is they have a privacy fence. This needs to go at a minimum to pass the buildings. Then will need a necessary gate. Would need signage this is critical. This is not part of the business and delivering trailers they need to call a number. Commissioner Young said this needs to be adequate sign. Chairman Hancock said they need to have something about deliveries back on these. Otherwise they will be hunting around and this causes problems. Need to know the time and who to contact when they deliver this back. Has a U-Haul dealer near him who does not take these back on Sunday. Only does this Monday through Saturday during a specific time or they are charged another day. Commissioner Young agrees on the signage, privacy fence with gates for access. Chairman Hancock said they have fence, signage and need people renting these out to understand they do not disturb the neighbor. Have ninety days to have a six-foot screening fence. Proper gates. Signage that is easy to read. Commissioner Young does not see an issue on the privacy fence going the entire distance. Chairman Hancock said as a matter of cost on the screening fence as far as they indicated. They would not need to continue this all the way around. Commissioner Young said they need to make sure this goes far enough. Chairman Hancock thinks this is about 200 feet.

[10:52:35 AM](#) Chairman Hancock said it does meet the requirements. Can be lived with on the trucks if they take care of a few issues. Would be sixteen feet access gates. Commissioner Young asked on the fencing it is ninety days on the fence what do they want on the signage. Chairman Hancock thinks thirty days is enough time. Will be reviewed every year. Chairman Hancock asked on the access gates are these sixteen feet? Is this adequate for Mr. Erickson? Mark asked to clarify where this will go. Chairman Hancock said most fences go on the property line. Commissioner Young said this will go down the property line.

[10:54:34 AM](#) **Motion by Commissioner Young to approve the appeal APP-23-03-01 with the following conditions: Privacy fence is installed along the property line for the first 200 feet with sixteen-foot gate agreed upon by landowners. Have ninety days to complete this fence. Will need property signage within thirty days. The gate is not barbed wire but agreed upon with the property owners. Second by Chairman Hancock. Roll call taken. Commissioner Young – aye, Chairman Hancock – aye. Motion passed. Commissioner Clark recused himself.**

- **RESOLUTION #2023-18 – DISPOSITION OF COUNTY PROPERTY – (ACTION ITEM)**

[10:59:11 AM](#) Milton said this is the property they have listed to take to auction. These are the filing cabinets that are downstairs and the ones in their office. Boxed up all the files downstairs and will scan these so the paper will be gone. Chairman Hancock asked if other departments needed these. Milton said they advertised and offered these to other departments. There have been quite a few departments that have left behind paper records.

[11:00:36 AM](#) Chairman Hancock said he has a resolution. "Resolution Authorizing Disposition of County Property Resolution #2023-18. At a meeting of the Board of Jefferson County Commissioners, State of Idaho, on the 24 day of April, 2023, the following was adopted, to wit: Whereas, Idaho Code 31-829 requires the Board of County Commissioners to authorize the sale of County's personal property when it is obsolete, worn or damaged so as to require replacement; and, Whereas, The Planning Zoning & Building Department has proposed for the sale or destruction, the below listed personal property that is of no further use to the County; Be it therefore resolved that the Board of Jefferson County Commissioners hereby authorizes the sale or replacement of the following under the supervision of the Jefferson County Planning, Zoning & Building Department. 2-Tow door gray metal storage cabinet, 1 Hon four drawer metal file cabinet, 1 – wood top drafting table, 1 – Rotary (X2) file cabinet, 1 – Double Rotary (X2) file cabinet, 1 – Six Unit Rotary (X2) file cabinet, 1 – Five Unit Rotary (X2) file cabinet, 1 – Table with back legs on wheels, 1 – Light grey small metal shelving unit, 1 – Dark grey small metal bookcase. Approved and adopted this 24<sup>th</sup> day of April, 2023."

[11:02:00 AM](#) **Motion by Commissioner Clark to approve resolution #2023-18 for disposition of county property. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **TRANSFER OF FUNDS TO PAY FOR CITYWORKS SOFTWARE – IMPLEMENTATION – (ACTION ITEM)**

[11:02:38 AM](#) Milton said they approved these contracts but was told they need to have money behind these numbers. Took care of the first bill by going through his budget. Is here begging for money on this. Chairman Hancock said this is \$32,500. Can they split this between budget years? Milton suspects this will be close to the new budget. Chairman Hancock asked if Garn had any money. Milton said he does not. Audrey said they have not used a lot out of contingency this year. Commissioner Young said or ARPA. Chairman Hancock said they have a lot coming out of ARPA already. Colleen said they were going to take this out of multiple lines. Milton said this would gut his budget. Colleen hates to take this out of multiple lines if they do not have to. Commissioner Young thinks they take what they can out of his budget. Chairman Hancock said the \$25,000 from capital office and consultants and the balance left out of contingency.

[11:07:49 AM](#) **Motion by Commissioner Young to approve the payment to Centricity for \$32,500 with \$25,000 coming out of consultant and capital equipment and \$7,500 out of commissioner contingency. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[11:08:52 AM](#) **Motion by Commissioner Young to pay Azteca Systems, LLC for \$26,250 to come from contingency. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **UPDATE**

[11:09:44 AM](#) Milton said things are underway. Like he said earlier the City of Menan did not change their boundaries of the area of impact. Updated the agreement to make this easier to work with. Chairman Hancock said they may need to discuss the boundaries this is supposed to be in five to ten years. Milton said this is up to a mile and have five to ten years. Commissioner Clark said this is from the city boundary. Milton said they need to understand the capacity. Commissioner Clark asked if they changed the zoning in the impact area. Milton said all of this has been taken out. The county zoning regulates this. They did not add the zoning code in the impact agreement. Thinks they have worked out the details. Will see if it gets through Planning & Zoning Commission. On May 18 having a special meeting to hear about impact fees. This will be interesting to get them up to speed and review this process and get a recommendation to move forward. Has notified Central Fire and Roberts Fire to come up with a recommendation on what this fee should be. Has asked City of Rigby to adopt Central Fire's impact fees as well so this is balanced. To emphasize again the impact fees come back and they all want these lower they need to revisit the Capital Improvement Plan. Need to prioritize the projects. Then things that need done get the priority. May 1 has invited the mayors to come they have DEQ coming to do a presentation on the septic impacts with the county. Will be informative has invited the mayors and Planning & Zoning Commission. Chairman Hancock said this is during the meeting they want to be there. Milton said yes. There is a lot going on. Finishing up some subdivisions will have the finals soon.

## **PUBLIC WORKS – ROB CROMWELL**

- **RESOLUTION #2023-14 – DISPOSITION OF COUNTY PROPERTY – (ACTION ITEM)**

[11:14:01 AM](#) Chairman Hancock said they have "Resolution Authorizing Disposition of County Property Resolution #2023-14. At a meeting of the Board of Jefferson County Commissioners, State of Idaho, on the 24 day of April, 2023, the following was adopted, to wit: Whereas, Jefferson County Standard Operating Procedure required the Board of County Commissioners to authorize the sale of County Property; and, Whereas, The Jefferson County Board of County Commissioners has proposed for the sale at auction of property that is considered surplus. Be it therefore resolved that the Board of Jefferson County Commissioners hereby authorizes the sale at auction of said property listed below: 1990 Chevrolet pickup, 1999 Beal dump trailer, 1971 Transport trailer, 1992 Belly dump trailer, 1992 Belly dump trailer, Idaho Norland Snow Blower, Lincoln Welder. Approved and adopted this 24<sup>th</sup> day of April, 2023."

[11:15:21 AM](#) Chairman Hancock said the one is the trailer they are going to try to sell just have the minimum of what they paid including the freight.

[11:15:31 AM](#) **Motion by Commissioner Clark to approve resolution #2023-14 for disposition of county property. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **UPDATE**

[11:15:44 AM](#) Commissioner Clark asked if they will sell the CAT Loader. Rob said they do not have the new one yet. Have not heard on this. Should have been in last week. Will reach out to them. Does not need this for backup. Thinks they can get rid of it. There is another dump bed they have sold once. Never came to pick this up because it was never picked up. Had bought this and wanted to win a few others in the next auction. Said he would not just pick up the one. Was over in Oregon so have already gotten the money from him. Will try to sell it again.

[11:19:49 AM](#) Rob mentioned he is advertising for the mechanic. Completed water testing for the landfills. Need to look at possibly some sort of structure where they can start processing the refrigerators. Once they get a building they can move these in they can pull the Freon out and recycle the rest of them to clean up the area going into the landfill. Other improvements are a well at County Line. Possibly a pre-fab structure with restroom facilities and a breakroom.

[11:21:22 AM](#) Rob said for Road & Bridge today they should wrap up hauling chips from Arco. By Thursday is hoping to remove the break out limits. Chairman Hancock said they use the one dump trailer. Rob said yes, they were going to. Was using both of these last week. Got about fourteen ton in these. Mike wants to replace a culvert on 4100 Wednesday. Last Thursday they met with U.S. Forest Service and Madison County. Forest Service does not want them to open the road up to the Y. There is nowhere for them to turnaround. The edge of the asphalt is being broken up. Thinks they need to look at the last half mile and survey this. Then possibly look at widening this and maybe provide some parking. Without them plowing to the Y it will be June before the road thaws out. At the cattle guard thinks they can do a turnaround without parking. It is past the ski facility. This is right at the county line. If they can stay within the fifty-foot rights-of-way then going west could have twelve-foot-wide parking bays. Keep the asphalt pavement for driving and have gravel bays on the side.

[11:25:20 AM](#) Rob said they are crack sealing subdivisions in the area. Move out to the arterials if they have time. Finishing the procurement documents for asphalt. Not going to wait for the state bid are going to look at their own. On the westside one of the mag tanks broke last year. Need to look at replacing this. Right now, the closest supplier is out of Utah. Chairman Hancock thinks there is a company in Burley. Rob said he would look into it.

[11:27:19 AM](#) Rob said dump trucks has received pricing from a few. On a Kenworth the chassis is \$212,000 then the bed and plow is another \$102,000 total of around \$315,000. Peterbilt the chassis is \$207,000 and they cannot provide the bed or plow. Would have to go back to Kenworth. One thing about Peterbilt they are not willing to match their specs. Is hoping to hear back from International and Western Star. Commissioner Clark asked on a timeframe. Peterbilt is twelve months out. Kenworth they could have in October. Does not have a time on the others yet.

[11:29:16 AM](#) Rob is going to start updating the general provisions on the rights-of-way permit. Need to have some clarification. Will work with Mark on this. Received a punch list on Palisades Business Park. Will go through this before they release this. Chairman Hancock asked on the gravel crushing. Rob said last they talked to have a twenty-day extension on the contract. Still on five-eighths. Chairman Hancock said with Rhodehouse they had some liquidated damages. Need to be fair both ways on this. Need to follow up on this and check to see where they are at.

[11:31:11 AM](#) Rob said Badger is surveying the cells at Circular Butte. Will probably call them for an estimate. Will reach out to Harper Leavitt and Forsgren as well. The City of Rigby wants to buy cinders. Was going to try to see if Brett Price they have this right there in the Crystal Pit. Have more than the 10,000 tons he is supposed to crush. May see if they can do a bit extra. Either way thinks they can spare what the City of Rigby wants.

[11:33:32 AM](#) Chairman Hancock said to let them know on the trucks. Rob said they need to figure this out the next month. Commissioner Clark said the other truck just the bed took months after the truck. Had issues and had to take it back. Rob is trying to take steps to make sure that does not happen again.

#### **IT – GARN HERRICK**

- **VMWARE SOFTWARE RENEWAL – (ACTION ITEM)**

[11:34:33 AM](#) Garn said this is to reinstate the warranty on their servers. Have outgrown the licensing they have had. This is three years for \$17,650. Commissioner Clark said he has the money for this. Garn said yes. Chairman Hancock said on this is a warranty. Garn said yes covers this for three years. All of the servers run off of this.

[11:35:30 AM](#) **Motion by Commissioner Young to approve license agreement and upgrade with VMware for \$17,650 for three years. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

#### **HR/EMERGENCY MANAGEMENT – REBECCA SQUIRES**

- **RESOLUTION #2023-17 – CELL PHONE STIPEND – (ACTION ITEM)**

[11:37:06 AM](#) Rebecca said they had the amendment to the cell phone policy. Needed a resolution to set the rate. The current rate is \$45.07. Set this at \$45. Will not reimburse the \$.07. Chairman Hancock said this is a bit less than what Colleen and the Judge are already getting. Colleen said she can let the Judge know. Commissioner Clark asked why they are paying this. Chairman Hancock said certain people such as elected officials are entitled to a county phone as well as key personnel. Instead of packing two if they are not opposed to using their personal phones. Need to be aware these can be subpoenaed. Commissioner Young said this could be a government record. Chairman Hancock said they let him do this at the site too. Rebecca said they have unlimited minutes and data and it costs the county \$45.07 a month for a phone. Their cell phone policy does not preclude personal use on a county phone but cannot accrue any additional cost. As long as this does not cost the county more can use this for personal use. If they pay half and half this gets more complicated. Then someone's personal bill becomes part of the record.

[11:40:44 AM](#) Commissioner Clark said he brought this up they want this option and they are using this for personal use could pay \$30. Chairman Hancock said they were looking at comparable. Commissioner Clark said they paid for some upgrades on new phones they probably shouldn't have. If they want more than the base model. Chairman Hancock said for Garn he needed the capabilities. Rebecca said she ran into the same issue the base model does not have the amount of memory. Commissioner Clark said this would have to be addressed on each phone.



[11:42:09 AM](#) Colleen asked if an employee who wants this stipend needs to come to them from them. Rebecca said during the budget process can be added in as a request at the budget process. Can be approved by the elected official over that department. Colleen said at the next budget. Rebecca said they could waive this for the first year. Depends if the money is budgeted and available. First year if they want to make that exception. Do not want people jumping in and out.

[11:43:23 AM](#) Chairman Hancock reads "Jefferson County Resolution #2023-17. Resolution #2023-17 of Jefferson County, Idaho, establishing a stipend to be paid to employees using personal cell phones for County business. Whereas, The Jefferson County Cell Phone Policy, amended April 17, 2023, allows for employees to receive a stipend to offset the cost of using a personally-owned cell phone for County business; and, Whereas, The Cell Phone Policy states that the stipend rate shall be set by the Board of County Commissioners; and, Whereas, The current monthly rate paid to the carrier for each cell phone line under the County's group plan is \$45.07; Be it therefore resolved that the Jefferson County Board of Commissioners hereby establishes the cell phone stipend rate of \$45 per month to offset the cost of a personal cell phone and cell phone plan for County business. Employees desiring to use their personal cell phones for County business are directed to do so in accordance with the current Jefferson County Cell Phone Policy and with the approval of their elected officials. Passed and approved by the Jefferson County Board of Commissioners this 24<sup>th</sup> day of April, 2023."

[11:44:47 AM](#) **Motion by Commissioner Young to approve resolution #2023-17 to set the cell phone stipend for the county cell phone policy. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **SUNSET EMERGENCY DECLARATION – (ACTION ITEM)**

[11:45:30 AM](#) Rebecca said most of the snow is pretty much gone. Expenses incurred during the emergency declaration can be covered in the maintenance and operation line in Emergency Management. No extraordinary expenses. With that back to normal operations. Ready to sunset the emergency declaration.

[11:46:11 AM](#) **Motion by Commissioner Clark to sunset the emergency Declaration that was effective April 8, 2023 and will sunset this April 24, 2023. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

#### **COMMISSIONERS**

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**

[11:49:28 AM](#) **Motion by Commissioner Young to approve commissioner meeting minutes from February 27, 2023 with noted changes. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[11:49:50 AM](#) Rebecca said a member of the public has a comment.

[11:50:01 AM](#) Nicholas Heiner 410 Annis Highway. Knows they have a season pass for the lake. Was told that he need to get a car pass before he can buy a walk-in pass. Is there any way he can go around this to get a pass to bike around the lake? Cannot legally drive to get a car pass. Has called Mickey and was told that he needed to get a car pass before getting a bike pass. Just wanted to work around this where he cannot legally drive. Commissioner Clark said he bikes there and around it. Nicholas said he does. Chairman Hancock said they can work this out. Nicholas said he cannot drive. Chairman Hancock said he will get back to him on this. Commissioner Clark asked that he write down his number and address and they will get in touch with him.

[11:54:11 AM](#) **Motion by Commissioner Young to adjourn at 11:54. Second by Commissioner Clark. All in favor – aye. Motion passed.**

Scott Stewart  
Chairman of the Board

Audrey Moon  
Clerk of the Board

Colleen C. Pote  
County Clerk



7/17/23  
Date

7/17/23  
Date

7/17/23  
Date