

**SPECIAL JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
JUNE 1, 2023**

Meeting called to order at 11:11. Those present are Commissioner Clark, Chairman Hancock via speaker phone, IT Garn Herrick, Public Works Rob Cromwell, Road & Bridge Mike Carter, Emergency Management Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board.

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PUBLIC WORKS – ROB CROMWELL

• **BID OPENING – 2023 HOT MIX ASPHALT – JCPW-23-01 – (ACTION ITEM)**

[11:12:39 AM](#) Rob said they have sealed bids from Knife River, HK and Depatco. This is for the 2023 hot mix contract. First bid is Knife River they submitted a hot mix asphalt unit cost bid of one plant for the Idaho Falls plant is \$67 a ton. Next bid is HK Contractors submitted a bid for two locations one is the Willow Creek hot plant in Idaho Falls which is \$69.50 per ton and the Teton hot plant is \$72.50 per ton. Last bid is Depatco has submitted one location in Idaho Falls unit cost is \$67.50 a ton. That is all of the bids that were submitted for the 2023 asphalt contract. Will tabulate the bids and calculate a haul cost with mileage on each bid. Then at the next meeting they can decide on a contract.

[11:17:15 AM](#) Commissioner Clark said he will factor in the different locations of plants. Rob said yes, they are all pretty close. Will look at man hours. Fuel rates with hourly rates on the trucks. Will tabulate this. Chairman Hancock asked for a summary on the three bids. Rob said the lowest was Knife River at \$67.00 a ton. Second lowest was Depatco at \$67.50 a ton. HK had two locations is \$69.50 a ton at Willow Creek hot plant and \$72.50 at the Teton hot plant which is south of St. Anthony.

IT – GARN HERRICK

• **PURCHASE DATA STORAGE – (ACTION ITEM)**

[11:19:01 AM](#) Garn was going to wait but they need to move this up sooner. Commissioner Clark said the storage is running out. Garn said yes, he has been chatting with Cerium looking for additional storage for the county. This is a Dell PowerStore 500 is \$52,375. Budgeted for this already. Will do the Sheriff's Office next year. Commissioner Clark asked if this is the only one he checked with. Garn said this is the same family of what they have. Checked with Dell and Cerium beat Dells price for the same product. This is with Cerium Networks which is based out of Boise. Colleen asked which fund. Garn said 559. Colleen said they have \$301,000 and spent \$133,000 so they have plenty in there. Chairman Hancock said he does not have any comments. If they run out of storage they need to have it.

[11:21:16 AM](#) **Motion by Commissioner Clark to approve the with Cerium Network for Dell PowerStore 500 Storage Unit for \$52,375. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.**

• **PURCHASE DATA SECURITY SOFTWARE – (ACTION ITEM)**

[11:21:50 AM](#) Garn said they will be switching anti-virus providers from Malwarebytes and ESET that is \$14,000 a year. Will go with CrowdStrike this is who the Department of Homeland Security uses. Came back at \$11,800 so this is cheaper than to renew the other products. Commissioner Clark asked if this is in the budget. Garn said yes, this is also in the budget.

[11:21:55 AM](#) **Commissioner Young is now present.**

[11:22:00 AM](#) Commissioner Clark said this is for anti-virus. Changed companies and is a bit cheaper then before. Garn said this is a better product.

[11:22:35 AM](#) **Motion by Commissioner Young to approve antiviral software CrowdStrike Falcon Protection for \$11,800. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[11:24:17 AM](#) Garn said CrowdStrike will be implemented in July. Same with the storage.

HR – REBECCA SQUIRES

• **PTO DONATION – (ACTION ITEM)**

[11:24:51 AM](#) Rebecca has a PTO donation with Public Works have a new employee they were saving time to accommodate a son joining active duty. Ended up sick so now is asking for her husband who works in the same department to donate PTO and he is willing to do that. Giving them the space to do that. Commissioner Clark said they have thirty hours from employee 699 to employee 957.

[11:25:51 AM](#) **Motion by Commissioner Young to transfer thirty hours of PTO from employee 699 to employee 957. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

• **JUNETEENTH OBSERVATION – (ACTION ITEM)**

[11:26:18 AM](#) Rebecca has received a few emails on Juneteenth being a holiday. Knows the Board has opted to not have this be a paid holiday. Banks, state and federal are closed. Hampers some things but they can still do some things. Last year to observe they did an employee lunch with a food vendor. Had a BBQ lunch where employees were able to come in and eat while observing the holiday. Asking for authorization to do the same thing this year. They have \$1,541 in the employee recognition line. Commissioner Clark thinks that was great last year is all for it. Commissioner Young said some residents came and eat as well and enjoyed it. Rebecca said the locals do have to pay for themselves. The employee recognition funds are rebates from credit card usage. Not using tax money to feed county employees. Colleen said may request they do this some place different. They ran out of food may look at doing this where only employees have access. Commissioner Clark said they could do this out back. Rebecca said they could prepare the vendor better. Was not ready because there was more from the community that came.

Commissioner Clark said they could check on this and see what they prefer. Chairman Hancock thinks this is a good way to celebrate without a day off.

11:28:50 AM Motion by Commissioner Young to authorize and observe Juneteenth with food with recognition funds. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

11:29:29 AM Motion by Commissioner Young to adjourn at 11:29. Second by Commissioner Clark. All in favor – aye. Motion passed.

Scott Hancock
Chairman of the Board

8/14/23
Date

Audrey Moon
Clerk of the Board

8/14/23
Date

Colleen C. Cole
County Clerk

8/14/23
Date

