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# Boundary Line Adjustment Application

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JEFFERSON COUNTY PLANNING AND ZONING, 210 Courthouse Way Suite 170, Rigby, Idaho 83442

(208)745-9220

## SUBMITTALS:

- Detailed letter by the applicant. Describe the modification.
  - Warranty Deed or proof of ownership.
  - Modified Legal Descriptions
  - Proper fee from Fee Schedule
- 

Planning and Zoning Department requires twenty (20) working days to review applications.

TODAY'S DATE: \_\_\_\_\_

## SITE INFORMATION:

Quarter: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ Total Acres: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Site Address: \_\_\_\_\_ City: \_\_\_\_\_

Tax Parcel Number(s): \_\_\_\_\_ Zoning: \_\_\_\_\_ Area of City Impact: \_\_\_\_\_

**OWNER:**  Primary Point of Contact

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Telephone: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**APPLICANT:**  Primary Point of Contact

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Telephone: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

I consent to this application and allow Planning and Zoning staff to enter the property for site inspections related to this application.

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\_\_\_\_\_  
Signature: (Owner) Date

\_\_\_\_\_  
Signature: (Applicant) Date

**Note to applicant:** A record of survey is not a legal change to the property. The lot lines will not be considered adjusted until deeds are recorded with the Jefferson County Clerk's Office. The Lot Line Adjustment application must be submitted and approved prior to recording deeds.

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## Sec. 110-70 Boundary Line Adjustments

Purpose. A change in location of the property line between two (2) or more existing adjacent parcels, where the land taken from one parcel is added to an adjacent parcel. Further defined as a combining of one or more parcels to create fewer parcels and where no greater number of parcels than originally existed is thereby created. No boundary adjusted parcel may be reduced below the minimum parcel size for the zoning district in which the parcel is located, except that if a parcel is already below the minimum parcel size, the boundary line adjustment shall not create any parcels that are smaller than the smallest original parcel in the subject configuration.

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**ASSESSOR'S OFFICE REVIEW:**

Date Received: \_\_\_\_\_ Reviewer: \_\_\_\_\_

Conclusions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Planning and Zoning Office Review:**

Date Received: \_\_\_\_\_ Reviewer: \_\_\_\_\_

Do the parcels meet zoning requirements for acreage, density, parcel area, and setback lines? Yes  No

Notes: \_\_\_\_\_

\_\_\_\_\_

Do the parcels conform with the Comprehensive Plan?: Yes  No

Notes: \_\_\_\_\_

\_\_\_\_\_

Within reasonable foresight, will the Boundary Line Adjustment adversely impact adjoining properties?: Yes  No

\_\_\_\_\_

\_\_\_\_\_

Approved?: Yes  No  Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_