

# Lot Line Adjustment Application

JEFFERSON COUNTY PLANNING AND ZONING, 210 Courthouse Way, Rigby, Idaho 83442

(208)745-9220

## SUBMITTALS:

- Detailed letter** by the applicant. Describe the modification.
- Warranty Deed** or proof of ownership
- Original master site plan** from your original application (if a division has occurred since January 1, 2008).
- Modified master site plan including the following:**
  - 1) Proposed plat
  - 2) Metes and bounds descriptions for all parcels in the division.
- Proper fee from Fee Schedule**

**Planning and Zoning Department requires twenty (20) working days to review application.**

TODAY'S DATE: \_\_\_\_\_

## SITE INFORMATION:

Quarter: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ Total Acres: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Site Address: \_\_\_\_\_ City: \_\_\_\_\_

Tax Parcel Number(s): \_\_\_\_\_ Zoning: \_\_\_\_\_ Area of City Impact: \_\_\_\_\_

## OWNER:

Primary Point of Contact

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Telephone: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

I consent to this application and allow Planning and Zoning staff to enter the property for site inspections related to this application.

## APPLICANT:

Primary Point of Contact

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Telephone: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

I consent to this application and allow Planning and Zoning staff to enter the property for site inspections related to this application.

Signature: (Owner)

Date

Signature: (Applicant)

Date

## Sec. 110-69. Lot Line Adjustment

- a.) Purpose. The procedures in this division shall be used to process applications for changes to platted subdivisions:
  - 1.) Minor notational changes: A type of note change for the purpose of entering corrections, endorsements, dedications, easements and similar minor changes to an existing recorded plat. A new map shall not be required if the proposed changes do not affect lines on the map.
  - 2.) Lot line adjustments includes the following:
    - a. The combining of two or more lots.
    - b. The adjustments of lines between two or more lots where no lot is reduced below the minimum lot size for the zone district in which the lot is located, except that if the lot is already below the minimum lot size, the lot shall not be further reduced in size and none of the reconfigured lots shall be smaller than the smallest original lot.
    - c. The removal or adjustment of easements as set forth in Idaho Code 50-1306A (5).

**ASSESSOR'S OFFICE REVIEW:**

**Date Received:** \_\_\_\_\_ **Reviewer:** \_\_\_\_\_

**Conclusions:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PLANNING AND ZONING OFFICE REVIEW:**

**Date Received:** \_\_\_\_\_ **Reviewer:** \_\_\_\_\_

**Do the parcels meet zoning requirements for acreage, density, parcel area, and setback line?:**

Yes  No

*Notes:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Do the parcels conform with the Comprehensive Plan?:** Yes  No

*Notes:* \_\_\_\_\_

\_\_\_\_\_

**Approved?:** Yes  No  **Notes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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